

Present: Chairperson Hausman; Members: Borgon, Davis, Ruprich and Schmitt

Absent: Greening and Kondak

Also Present: Assistant Manager/Clerk, Marshall

Chairperson Hausman called the regular Parks & Recreation Board meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

**AMENDMENTS TO AGENDA/APPROVE AGENDA**

Motion by Borgon, second by Davis, to amend the agenda by adding two items: Review and consider request from Groves High School Orchestras to use Beverly Park for their Fourth Annual Forte 5K Run on Sunday, May 22, 2016 and Review and consider funding request from the Beverly Hills Little League to purchase field Mix for the infields at both ball diamonds at Beverly Park.

Motion passed.

**APPROVE MINUTES OF A PARKS & RECREATION BOARD MEETING HELD SEPTEMBER 17, 2015**

Motion by Borgon, second by Davis, to approve the minutes as published.

Motion passed.

**PUBLIC COMMENTS**

None.

**REVIEW AND CONSIDER REQUEST FROM OUR LADY QUEEN OF MARTYRS SCHOOL TO HOLD A FUNDRAISER CHARITY RACE AT BEVERLY PARK ON SATURDAY, JANUARY 30, 2016**

The Village is in receipt of a request from Our Lady Queen of Martyrs School to use Beverly Park on Saturday January 23, 2016 from 12:00 pm to 3:00 pm for a fund raising event. However, that date conflicts with the annual Cub Scout Klondike which is also scheduled for Saturday, January 23<sup>rd</sup>. Nareman Dietz from Our Lady Queen of Martyrs was in attendance and indicated that they are flexible and can move their event to January 30, 2016. The name of the event would be Our Lady Queen of Martyrs Toboggan Fest 2016 and the money raised would benefit Queen of Martyrs School. OLQM will provide a certificate of insurance upon approval of the event. They will be utilizing the pavilion, hill and wooded trail.

Motion by Ruprich, second by Borgon, that the Beverly Hills Parks & Recreation Board recommends Council approval of the request from Our Lady Queen of Martyrs School to hold a Charity Race to raise money for their school. The Race will occur at Beverly Park on Saturday, January 30, 2016, from 12:00 pm to 3:00 pm. Upon approval of the Race, Queen of Martyrs will submit the required Certificate of Insurance naming the Village of Beverly Hills as additional insured with at least \$1,000,000 of liability coverage.

Motion passed.

**REVIEW AND CONSIDER REQUEST FROM GROVES HIGH SCHOOL ORCHESTRAS TO USE VILLAGE STREETS, SIDEWALKS AND BEVERLY PARK FOR THE FORTE 5K RUN ON SUNDAY, MAY 22, 2016**

School Representative Barb Seidel presented a proposal on behalf of the Groves High School Orchestras to hold the fourth annual Forte 5K Run and Walk on Village streets and at Beverly Park on Sunday, May 22, 2016.

Schmitt asked if the school would consider moving the event to May 15 so that it would not conflict with the Lions Club race which is one week later. Seidel replied that May 22nd was one of the few dates that work for band conductor Paul Shawver.

Hausman asked about the composition of people that typically run in the race, if it is mostly orchestra parents. Seidel answered affirmatively and added that other runners also participate. She noted that the orchestra will be playing during the race and that it helps attract people to the event.

Seidel asked if the Village would consider waiving the rental fee for the Beverly Park pavilion.

Motion by Borgon, second by Schmitt, that the Parks & Recreation Board recommends Village Council approval of the request from Groves Orchestras to hold the fourth annual Forte 5K Run on a date in May 2016. This event will begin and end at the Beverly Park pavilion and they will utilize Village streets and sidewalks for the run. It is recommended that fees for use of the pavilion be waived for this event.

Motion passed.

**REVIEW AND CONSIDER FUNDING REQUEST FROM THE BEVERLY HILLS LITTLE LEAGUE TO PURCHASE FIELD MIX FOR THE INFIELDS AT BOTH BALL DIAMONDS AT BEVERLY PARK**

Village Council Liaison Mueller indicated that the baseball diamonds are an integral part of the community and Beverly Park. He noted that the Beverly Hills Little League (BHLL) has already completed some maintenance of the fields, such as rebuilding the pitcher's mound. Mueller said the BHLL is asking the Village to pay for limestone mix/baseball specification needed to top the baseball infields and believes it is a reasonable request. Weather permitting, the limestone mix would be added to the fields before the snow falls this winter.

Motion by Schmitt, second by Davis, that the Parks & Recreation Board recommends Village Council approve the purchase of approximately 100 tons of limestone field mix/baseball specification for both infields at Beverly Park in the amount of \$3,290.

Motion passed.

**DISCUSS PREPARATIONS FOR 2016 WINTER FAMILY FUN DAY**

Borgon asked what events were held at the last Winter Family Fun Day. Hausman indicated curling, snow shoeing, a snow cave was built and a bon fire were among activities. The event is scheduled for January 24, 2016, weather permitting.

**DISCUSS POSSIBLE CANCELLATION OF DECEMBER 17 MEETING**

Motion by Borgon, seconded by Ruprich, that the Parks & Recreation Board cancel its December 17, 2016 meeting.

Motion passed.

**LIAISON COMMENTS**

Mueller explained he and the Village Council are uncomfortable moving forward with a tree purchasing and planting solicitation because only one bid was received. Marshall indicated that it would be re-solicited in early 2016.

Hausman saw an article that the City of Birmingham had recently completed a planting using a company that sells trees at a bargain rate. She noted that volunteers would need to plant the trees. Mueller explained that the Village will likely purchase large trees that will require professional planting. He added that the Village needs to have a plan in place to water the trees once they are planted.

Mueller noted that Lahser Road will reopen the week of Thanksgiving. Once Lahser is reopened, Evergreen Road will be closed for several days to allow for construction of a cofferdam, which will cut off the flow of water and allow for bridge repairs.

Mueller reported that the Tremont Lane development has been sold to Pulte Homes. Pulte will add more landscaping to the development as well as fences and other screenings. Mueller indicated Pulte will get as much work done prior to the end of the year as possible. Borgon asked if Thirteen Mile Road would be closed at any time during construction. Mueller said no. Hausman asked if trees on the property were scrub trees. Mueller indicated they were and that they were cleared.

Mueller noted that a special Village Council meeting was recently held. The purpose was to explain the new water billing methodology, which will now rely more heavily on fixed costs. Mueller indicated that many municipalities are moving to a similar billing method.

**ADMINISTRATION COMMENTS**

Marshall reported that the joint meeting between Village Council and the Parks and Recreation Board has been scheduled for January to allow for budget review.

Marshall explained that fencing has been installed at Beverly Park. Landscaping is being planned for the sidewalk adjacent to the new section of fence.

Marshall suggested seeking food truck vendors sooner for the 2016 Memorial Day event at Beverly Park.

**BOARD COMMENTS**

Schmitt thanked Janet Mooney and Jason Gross for their work on the Halloween Hoot.

Hausman reported that Beverly Hills has been selected as one of the Detroit Institute of Arts Inside Out Communities. She noted that 20 communities in total have been selected. Reproduction paintings will be installed in late July in Beverly Park and will remain in place through the first week of November. A

flashlight tour of the artwork will be held in September 2016. The DIA also has an interactive art bus available for use with the program.

The meeting was adjourned at 8:18 p.m.