

Present: Chairperson Hausman; Members: Borgon, Davis, Kondak, and Schmitt

Absent: Ruprich and Greening

Also Present: Assistant Manager/Clerk, Marshall

Chairperson Hausman called the regular Parks & Recreation Board meeting to order at 6:38p.m. at Beverly Park, 18801 Beverly Road.

**APPROVE MINUTES OF A PARKS & RECREATION BOARD MEETING HELD JULY 16, 2015**

Motion by Davis, second by Borgon, to approve the minutes as published.

Motion passed.

**PUBLIC COMMENTS**

Alda Marie McCook, Riverside, commented that Riverside Park needs cleaning-up and weeding. Administration will look into it.

Janet Mooney advised that this year marks the 20th anniversary of the Halloween Hoot. She sent an email to previous participants who placed kiosks throughout Beverly Park. Volunteers are needed for the day of the event.

**DISCUSS PLAYGROUND EQUIPMENT REPLACEMENT/UPDATES**

Borgon reported she and Ellen Marshall met with a representative from Miracle Midwest in August about possible updates to playground equipment. She reported that since installation of the original playground equipment, safety guidelines have changed. Miracle Midwest is looking for direction from the Parks & Recreation Board on what pieces of equipment they would like to see replaced or updated. Members agreed on the following:

- Remove one rocker toy and replace it with a Ten Spin
- Remove large swing set and replace it with one that meets today's safety standards
- Replace port holes on small children's ship and larger children's play structure
- Replace stairs on small children's ship

Motion by Schmitt, second by Kondak that the Parks & Recreation Board recommend Council approval of an itemized quote for playground equipment at Beverly Park.

Motion passed.

Members also asked for quotes from Miracle Midwest for six of their best selling pieces of outdoor fitness equipment.

### **REVIEW AND CONSIDER INSTALLATION OF FENCE AT BEVERLY PARK**

Marshall reported that all the fence caps along the Beverly Road fence have been replaced. Action Fence provided pricing for the purchase and installation of 48 feet of four foot tall fencing to be placed between the southeast corner of the restroom building and the green gate at Beverly Park. The purpose of the fencing is to prevent automobiles from being driven into the park.

Janet Mooney indicated the addition of a fence was a great idea.

Motion by Davis, second by Borgon, that the Parks & Recreation Board recommend Council approval to have Action Fence install 48' of black four foot tall aluminum fence between the pavilion restroom building and green gate at Beverly Park in an amount not to exceed \$1,500.00.

Motion passed.

### **CONSIDER PAVILION RENTAL RATES**

Marshall reported that the current damage deposit for renting the Beverly Park pavilion does not appear sufficient to encourage users to leave the pavilion in satisfactory condition. She proposed increasing the damage deposit for small and medium groups from \$40 to \$100 and large groups from \$100 to \$200. Members discussed the increase and the type of conditions left behind resulting in renters not receiving their damage deposit.

Borgon advised caution on raising deposit rates to an amount that might discourage pavilion usage.

Janet Mooney indicated her support for raising rental deposit rates.

Motion by Kondak, second by Borgon, that the Parks & Recreation Board recommends Council approve an increase to the pavilion damage deposit for small groups from \$40 to \$100, for medium groups from \$40 to \$200 and large groups from \$100 to \$300.

Motion passed.

### **RECAP OF COME OUT AND PLAY AND MOVIE IN THE PARK**

Hausman reported the event was successful and that there was a steady flow of visitors, some of whom came at 4:00 p.m. and stayed through the end of the movie. She explained that the timing of the movie coincided with the Birmingham Groves vs. Birmingham Seaholm high school football game, which may have curtailed attendance.

Board members agreed to having another movie night in 2016 in Beverly Park on a separate night from Come Out and Play which will be held in Lathrup Village next year.

Members praised the zip line, glo golf and other activities. Hausman reported that business was a little slow for the food trucks.

### **REVIEW AND CONSIDER LARGE GROUP SURVEY FOR TRAVERS**

The Board reviewed the large group event planning form from Travers. There were no objections from members.

**LIAISON COMMENTS**

In Council member Mueller’s absence, Council President Mooney commented that the park superintendent and park attendants accomplished a great deal of work at Beverly Park this summer.

**ADMINISTRATION COMMENTS**

None.

**BOARD COMMENTS**

Davis commented that more than one annual park clean-up may be needed at Beverly Park. Members agreed it could be difficult to find enough volunteers for two clean ups each year. Discussion ensued regarding the possibility of seeking bids from landscape contractors to perform three or four clean ups during the 2016 growing season that would include trimming shrubbery and weeding as well as applying weed control in the various beds around Beverly Park.

Motion by Davis, second by Kondak, to seek bids from landscape contractors to perform three or four clean ups during the 2016 growing season that would include trimming shrubbery and weeding as well as applying weed control in the various beds around Beverly Park.

Motion passed.

Kondak thanked everyone for Come Out and Play & Movie Night at the Park on August 27, 2015.

Borgon thanked Council member Mueller for his kind remarks at the Village Council meeting on September 15, 2015.

Hausman thanked Schmitt for planting the vibernum near the pavilion building. Hausman also reminded administration that a motion was passed at the July Parks & Recreation Board meeting to recommend Council seek bids to supply and plant trees at Beverly Park.

Board members thanked Council President Mooney, Council member Mueller, the summer park superintendent, the park attendants, and dozens of volunteers who worked at Beverly Park this summer.

The meeting was adjourned at 7:26 pm.