

Present: President Mercer; President Pro-Tem Briggs; Members: Burry, Kelly, LaFerriere and Mooney

Absent: Oen

Also Present: Village Manager, Wilson
Assistant Manager/Clerk, Marshall
Public Safety Director, Torongeau
Village Attorney, Ryan

President Mercer called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. Scouts Matthew Cook and Patrick Vergeldt from Troop 1029 led those present in reciting the Pledge of Allegiance.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Briggs, to approve the agenda as published.

Motion passed.

PUBLIC HEARING – SPECIAL ASSESSMENT ROLL FOR THE SOUTHFIELD ROAD BUSINESS ASSESSMENT DISTRICT

President Mercer declared the public hearing open at 7:32 pm to receive comments on the Special Assessment Roll for the Southfield Road Business Assessment District. No one wished to be heard; therefore, the public hearing was closed at 7:33 pm.

COMMUNITY ANNOUNCEMENTS

None

CONSENT AGENDA

Motion by Mooney, second by LaFerriere, to approve the consent agenda as published.

- a. Consider approval of minutes of a regular Council meeting held February 25, 2014.
- b. Review and consider 2013 Special Assessment Roll for the Southfield Road Business Assessment District.
- c. Set public hearing date of April 1, 2014 on land division application for 31805 Evergreen.
- d. Set public hearing date of April 1, 2014 on land division application for 18414 & 18450 Warwick
- e. Set public hearing date of April 1, 2014 on construction of storage shed in Beverly Park.

Motion passed.

BUSINESS AGENDA

REVIEW AND CONSIDER OUR LADY QUEEN OF MARTYRS OKTOBERFEST 5K RACE ON OCTOBER 4, 2014

Nareman Dietz 17876 Beechwood was present requesting Council approval for Our Lady Queen of Martyrs School to use Village sidewalks and streets on Saturday, October 4, 2014 for its second annual Oktoberfest 5K Race.

Motion by Mooney, second by Briggs, that the Beverly Hills Village Council approve the request from Our Lady Queen of Martyrs School to hold their second annual Oktoberfest 5K Race and use Village streets and sidewalks Saturday, October 4, 2014. Upon approval of the Run, the School will submit the required Certificate of Insurance naming the Village of Beverly as an additional insured with at least \$1,000,000 of liability coverage.

Mooney outlined the proposed route of the race.

Motion passed (6 – 0).

PRESENTATION OF THE ANNUAL CABLE REPORT BY CABLE BOARD CHAIRPERSON, ELAINE MCLAIN

Birmingham Area Cable Board chairperson Elaine McLain was present with the Executive Director Catherine White. McLain provided an overview of Cable Board goals and activities and commented on the current BACB Audit Report and Annual Report. She noted the involvement of Beverly Hills representatives on the Cable Board including members Bob Borgon, Alan Heyman, Maryann Verdi-Hus, Patricia Schneider and Council liaison and alternate member Greg Burry.

Functions of the Cable Board include addressing subscriber complaints and funding and producing PEG (Public, Education, Government) programming. Member municipalities are encouraged to come forward with presentations and additional programming. Interested individuals should call the Executive Director at 248-336-9445 or visit the website (birminghamareacableboard.com). Cable Board meetings are held on the third Wednesday of each month at 7:45 a.m.

Burry thanked McLain for the update and remarked that the Cable Board is doing a great job under her leadership.

REVIEW AND CONSIDER ENVIRONMENTAL EAGLE SCOUT PROJECT PROPOSED BY BOY SCOUT MATTHEW COOK

Matthew Cook from Troop #1029 sponsored by Our Lady Queen of Martyrs Church was present to outline and seek approval of an Eagle Scout Project. He is proposing a project that would bring community awareness to the impact of water pollution now and in the future and to provide simple measures and suggestions that would decrease those effects.

Cook would be imprinting a symbol or message on pavement surrounding the storm drains that run directly to the Rouge River. Not all storm drains empty into water treatment facilities. He would either mail or hand deliver fliers to specific areas of Beverly Hills to bring awareness to citizens regarding the dos and don'ts of storm drains. Common storm water pollution comes from construction debris, automotive fluids, paint, pesticides, fertilizers, unused medications, etc. These items can pollute our water supply. The project will focus on the area west of Lahser in the area near Detroit Country Day School and the surrounding subdivisions. Cook has consulted with Public Services Director Meszler in terms of choosing the specific areas to address.

Cook explained that it would be his responsibility to provide the actual work force to do this project and provide leadership and direction from start to completion. He will be asking for volunteers from his Troop, the community, friends and family. Cook proposes to do the project

this spring. Equipment and materials needed will be safety vests for the participants, traffic cones, paint, and stencils.

Council members thought that the proposed Eagle Scout project was an excellent idea and a great public service. Increasing community awareness of what goes into the drains and the impact on water quality is commendable. The suggestion was made to Matthew Cook to write an article describing his project to be included in the Villager Newsletter so that all residents receive this information.

Motion by Mooney, second by LaFerriere, that the Beverly Hills Village Council authorize the Eagle Scout project presented by Matthew Cook from Troop 1029 that will bring community awareness to water pollution caused by dumping materials into storm drains. Further, to give the Village Manager the discretion to authorize an expenditure not to exceed \$1,000 to assist with the equipment and material needed to complete this project.

Roll Call Vote:
Motion passed (6 – 0).

REVIEW AND CONSIDER REQUEST FROM BERKSHIRE MIDDLE SCHOOL DAD’S CLUB FOR 5K/WALK/RUN ON SATURDAY, MAY 3, 2014

Kevin Dimitry of 30255 Woodhaven was present representing the Berkshire Middle School Dad’s Club. They are requesting the use of Village streets to host their sixth annual 5K Walk/Run through the Village on Saturday, May 3, 2014 starting at 8:00 am. A map of the event has been provided showing that it will start at Berkshire on 14 Mile Road and travel east toward Bellvine Trail. They will continue south on Bellvine to Eastlady and Smallwood returning to Berkshire School. A Certificate of Insurance has been submitted naming the Village as an additional insured.

Motion by Mooney, second by LaFerriere, the Beverly Hills Village Council approve the request by the Berkshire Middle School Dad’s Club for a 5K Walk/Run on Saturday, May 3, 2014. A Certificate of Insurance naming the Village as an additional insured has been submitted.

Motion passed.

PUBLIC COMMENTS

Resident Sergey Golovashchenko of 30570 Leemoor expressed a concern on behalf of his family regarding multiple visits within the last year by what appears to be religious groups of people. It is usually a few people who come to his door and are quite persistent in their approach, disturbing his wife and son. Golovashchenko registered his complaint at the Beverly Hills Public Safety Department and did what was suggested to identify these individuals who come to his home. It was suggested that he display a ‘No Soliciting’ sign. The officers have indicated that they cannot prohibit religious groups from approaching homes. Council was asked what they can do to protect his family from these annoying visitors.

President Mercer suggested that Mr. Golovashchenko speak with the police chief following tonight’s meeting.

REPORTS – MANAGER

Wilson stated that people are required to obtain a permit for commercial solicitation in the Village. Background checks are processed for those individuals, and they must carry identification tags. Solicitors are given a list of people on the Village's no solicitation list; people are free to post a 'No Soliciting' sign at their house. This does not apply to religious and civic groups or to people campaigning for office. These people are asked to respect no solicitation signs. Wilson urged residents to contact the Public Safety Department or call 9-1-1 at any time when they feel uncomfortable with someone visiting their property. The Department will direct a patrol to the area.

Pavilion Rentals – The Village office opens at 8 am tomorrow, March 5, at which time Village residents may begin renting the pavilion at Beverly Park. Dates are filled on a first come basis.

Stopped Mail Delivery – Wilson related that there have been comments received from residents that the Post Office has left a note in their mailbox stating that their mail cannot be delivered because there is too much snow in front of the mailbox. Residents should notify the Village office if this occurs. The DPW crew has been clearing snow around mailboxes. It is a difficult situation because the crew does not want to damage mail boxes.

SafeWise Report – According to the SafeWise report of the 50 Safest Cities in the State of Michigan, Beverly Hills was identified as the 11th safest city in the State. Wilson congratulated the Public Safety Department for their role in this ranking.

Building Services Transition – The Village has completed its merger of building department data base and files with the City of Royal Oak. As of yesterday, March 3, Royal Oak was able to take applications and schedule appointments for building, electrical, mechanical, and plumbing inspections. Any contractors needing those permits for the Village should go to the City of Royal Oak. The Village office will continue to be responsible for fence permits, sign permits, rental inspections, and code enforcement.

Sewer Rate Simplification – Council is in receipt of a four-page report prepared by the DWSD (Detroit Water and Sewerage Department) regarding their rate simplification process. The new Board of Directors for the Detroit Water and Sewerage Department (DWSD) has been reviewing the methodology by which DWSD charges wholesale customers (such as the Evergreen-Farmington District and the George W. Kuhn District, which include the Village of Beverly Hills). The DWSD, through the Board of Directors, has determined that the billing methodology used for sewer services, in particular the "look-back" calculations, were overly complicated, costly, and did not provide a particular benefit to the DWSD or wholesale or retail customers. The Board of Directors has been studying a process of rate simplification by which DWSD would establish fixed percentages for all wholesale customers of total DWSD flows. These wholesale customers would then be billed a fixed percentage of DWSD costs. These costs would be known in advance, with wholesale customers billed in equal monthly billings.

Oakland County Water Resources Commissioner Jim Nash will be conducting meetings with members of the EFSDS in the upcoming weeks to discuss the impact of DWSD rate simplification on member communities. It is the Village's expectation that a process very similar to the revised DWSD billing methodology will be utilized in the Evergreen Farmington and GWK District. Wilson has done a preliminary review of the Rate Simplification process and

thought it was a positive direction. The current methodology has had the unfortunate effect of making the bills for communities with combined or partially combined systems very volatile. This new methodology will cut down on the volatility, provide protection for the County Commissioners office, and save the Village money. Wilson applauded Jim Nash's office for going along with the recommendations of the DWSD and implementing this on a region-wide basis.

Passport Applications – Wilson stated that the Village office has been processing passport applications for about 10 years. Historically, staff has done about 300-400 per year. We processed over 600 applications in 2013, and processed over 100 in January of 2014. This is a nice service that Beverly Hills provides to area residents, but it has begun to interfere with other Village operations. The increase has become more noticeable since the City of Southfield discontinued processing applications on Jan. 1, 2013. Area post offices have gone to an appointment only basis for passport application processing, and people are reporting difficulties with scheduling an appointment. The City of Birmingham has also gone to an appointment only basis. The Village receives some revenue for this service. However, at over 1,000 applications a year, it will get to a point where it takes away from other things staff should be doing that are more relative to local government functions.

Wilson said that he contacted the Customer Service Representative for the Detroit Passport Office regarding the relatively large number of passport applications that the Village has been processing. He explained that it is becoming unsustainable for the Village to continue to provide this service. The customer service manager was understanding of the Village's situation. Wilson is communicating this to Council for future consideration on how to proceed. Beverly Hills might want to consider processing applications by appointment only.

Wilson addressed comments and questions from Council on the topics of processing passport applications and the Sewer Rate Simplification system.

REPORTS – COUNCIL

Council members welcomed PSO Danielson to a full return to duty. Council wished Jon Oen a speedy recovery. The DPW was commended for doing a good job of plowing the streets this winter.

LaFerriere talked about working with the Village Manager to develop an infrastructure report and project recommendations for Council consideration. Mooney suggested that the Village will be faced with serious infrastructure issues with respect to the condition of the roads after a severe winter.

Mooney reported that the Parks and Recreation Board is working on the 2014 Memorial Day Parade and Carnival. There has been a suggestion to bring in food trucks, which would be located in a portion of the parking lot. Council may be called upon to waive the restrictions on sales in the park. Mooney mentioned that residents Kim and Mike Eberhart have volunteered to take over the organization of the parade this year from Pat Westerlund, who has done a great job on the parade for several years.

Mooney reported that a scout from Troop 1024 is proposing an Eagle Scout project that would involve rehabilitation on the park pavilion and the wood picnic tables.

At its April 1, 2014 meeting, Council will conduct a public hearing and will consider the plan submitted by the Beverly Hills Little League to construct a storage shed in Beverly Park to house BHLL equipment. Mooney commented on the proposed structure and the funding of this project, which will be decided by Council at that time.

Motion by Mooney, second by Briggs, to adjourn the meeting at 8:34 p.m.

Motion passed.

Tim Mercer
Council President

Ellen E. Marshall
Village Clerk

Susan Bernard
Recording Secretary