

Present: Chairperson Kondak; Vice-Chair Arvant; Members: O'Reilly, Ross and Schmitt

Absent: Davis, Greening

Also Present: Council Liaison, Mooney

Chairperson Kondak called the meeting to order at 7:30 p.m. in Beverly Park.

**APPROVE MINUTES OF REGULAR PARKS & RECREATION BOARD MEETING HELD MARCH 16, 2011**

Motion by Schmitt, second by O'Reilly, that the minutes of a regular Parks and Recreation Board meeting held on March 16, 2011 be approved as submitted.

Motion passed (5 – 0).

**PUBLIC COMMENTS**

None

**UPDATE ON EAGLE SCOUT PROJECTS**

Kondak had no updates. He noted that Andrew Hausman is planning to construct a sandbox in the play area this spring.

**DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL**

O'Reilly reported that he has confirmed arrangements for carnival games through Galactic Transport Authority. Resident Andrew Wong will serve as Grand Marshal of the parade and carnival this year. Ron Berndt has offered to play the trumpet at the Flag Ceremony. The steel drum band will ride on a flatbed truck in the parade and then perform in the show mobile followed by the Straw Hat Band. O'Reilly reported on participants that have committed to this year's parade to date. There is a possibility that the Lahser Marching Band will march in the parade.

The Village Woman's Club will not be doing a silent auction this year; they will be selling cookies and brownies. O'Reilly listed the groups who will run the community organization games.

There has been \$3,650 received to date in donations for the event. O'Reilly will ask Pat Greening to contact people and solicit additional contributions. He will draft an article for the May Villager newsletter publicizing the parade and carnival.

Ross stated that Sheila Brice from Groves High School has posted the Board's request for volunteers on the school's community service bulletin board. Brice requested an estimate on the number of volunteers needed.

Arvant stated that she revisited the food court offerings after last year's experience. The suggestion was made by Pat Greening that the Board consider cooking and selling hot dogs. Members had concerns about dealing with health department licensing issues. There was no interest in pursuing this.

Arvant contacted Papa Ramanos and National Coney Island to discuss pricing and other arrangements. Arvant recommended using Papa Romanos for pizza and National for hot dogs, chips, and ice cream bars. These vendors have been used successfully in past years. The Board was in agreement with Arvant's proposal for food court. Greening has offered to sell water and pop in the pavilion.

O'Reilly stated that the Flag Ceremony is scheduled for 12:45 p.m. He is looking for a volunteer to organize the ceremony.

#### **MOVIE NIGHT IN THE PARK – UPDATE**

Arvant confirmed that Movie Night in the Park is scheduled for Wednesday, August 24 with a rain date of Thursday, August 25. Ellen Marshall has secured a grant from the Oakland County 2011 Recreation Assistance Partnership. The RAP Program will provide games for two events in the park, Memorial Day and Movie Night. It is suggested that the Board reserve the Bounce House or consider another option to be used by children before the movie is shown.

Arvant stated that she needs a signature on the contract with the Stardust Theater Rental Company and a deposit. The contract secures the date, movie screen, sound system, personnel to set up and take down the equipment, and on-site support staff. Arvant has included the popcorn package for \$80; she has a sponsor who will cover this. The total cost from the rental company will be \$635. This does not include the movie licensing, which is estimated at \$200-\$400. The suggestion was made to show the classic movie, E.T. the Extra-Terrestrial.

Mooney advised Arvant to contact Ellen Marshall at the Village office with regard to signing the contract and providing a deposit check.

#### **UPDATE ON LANDSCAPING AND IRRIGATION PROJECTS**

Kondak reported that the Village has solicited bids for the park irrigation project. Bids are due on May 5, 2011. The Board was in agreement to accept the recommendation of Administration on a company to do the work after their review of the bid document. Members would like the proposal to go to Council for approval so the project can proceed.

With regard to landscaping, it has been suggested that dedicated millage funds be used to provide terracing and landscaping at the sled hill area. O'Reilly proposed proceeding with a landscaping plan and cost estimate for the work. The Board will ask Irene Davis to contact Goldner Walsh Nursery regarding a landscape plan for the area in question. This will be an agenda item for next month's meeting.

#### **UPDATE ON DISC GOLF COURSE**

O'Reilly distributed an updated and reconfigured proposal for a 9-hole disc golf plan prepared by a local disc golf association. The previous proposal was revised after the individual walked the park with a professional disc golfer. The course was redesigned to stay clear of the path.

The Board reviewed a quote for three different types of disc golf baskets and talked about the cost and installation of the baskets. It was suggested that boy scouts could be asked to construct decorative tee pads. O'Reilly stated that the proposal for course design, materials and installation

may be \$7,000-\$8,000. Board members discussed the course design. It was the consensus of the Board to proceed with this proposal.

Janet Mooney on Devonshire questioned the feasibility of designing a course in a small area. O'Reilly responded that there was optimism expressed regarding this 9-hole recreational course. The course will not be actively maintained. He referred to a comparison of the proposed 2,090 ft. course with courses of similar size in the area.

#### **LIAISON COMMENTS**

Mooney said that Board members should let him know if they need his assistance with anything.

#### **ADMINISTRATION COMMENTS**

None

#### **BOARD COMMENTS**

O'Reilly thanked Our Lady Queen of Martyrs Church for its \$200 contribution toward improvement of the ballfields at Beverly Park. The Kensington Church Easter Egg Hunt in the park was successful.

O'Reilly suggested that the Board look into providing a flag pole between the two ballfields so that Little League teams could raise the flag for opening day ceremonies and any other games.

Arvant commented that the Douglas Evans nature area is used by people to walk dogs, and it not being cleaned up. She raised the issue of whether the Board should recommend erecting posts with bags or provide signage reminding people to pick up after their dogs.

Ross thanked Queen of Martyrs for its donation to keep up the ballfields. She welcomed the new member of Council, Brian LaFerriere.

Kondak commented that the April meeting of the Board has traditionally been held in Beverly Park. He suggested that consideration be given to conducting the meeting at the Village office if the weather is not conducive to being outdoors.

Kondak reminded members that Beverly Park Clean Up is scheduled for Saturday, May 14 at 10 a.m. The rain date is Saturday, May 21.

The meeting was adjourned at 8:23 p.m.