

Present: President Woodrow; President Pro-Tem Koss; Members: Berndt, Oen, Peddie and Pfeifer

Absent: Stearn

Also Present: Manager, Wilson  
Assistant Manager, Marshall  
Director of Public Safety, Woodard  
Village Attorney, Ryan

President Woodrow called the regular Council meeting to order at 7:30 p.m. The Pledge of Allegiance was recited by those in attendance.

#### **ADDITIONS TO AGENDA/APPROVE AGENDA**

Motion by Oen, second by Pfeifer, to approve the agenda as published.

Motion passed (6 – 0).

#### **PUBLIC COMMENTS**

Pam Murdock, 30414 Georgetown, addressed enforcement of the sidewalk ordinance with respect to the proposed construction project on the Detroit Country Day School campus. She emphasized that this is an ordinance issue and not a sidewalk issue. Residents expect to be protected through their governing body and Village ordinances. Murdock encouraged Council to support the Village in terms of seeing this Detroit Country Day School ordinance issue to the end. She maintains that the School will benefit by the sidewalks.

Kathleen Berwick of 31381 Kennoway Court stated that she agreed with comments made by Pam Murdock relative to the Detroit Country Day School sidewalk issue. She believed that there is a need for sidewalks on Thirteen Mile Road. Berwick urged the Village to enforce all ordinances.

Norman Rubin of 31020 Rivers Edge Court stated that it has been suggested to the Groves High School principal to use an alternative and safer route on interior streets for use by the cross country team. The team currently runs along Thirteen Mile, Lahser, Fourteen Mile and Evergreen Roads.

#### **CONSENT AGENDA**

Motion by Pfeifer, second by Oen, to approve the consent agenda as published.

- a. Review/consider approval of minutes of Council meeting held September 2, 2008.
- b. Review and file bills recapped as of Monday, September 15, 2008.

Motion passed (6 – 0).

#### **BUSINESS AGENDA**

##### **SECOND ANNOUNCEMENT OF VACANCY ON THE CABLE BOARD**

Pfeifer made the second announcement of a vacancy on the Birmingham Area Cable Board with a term that expires on June 30, 2010. Applications are available at the Village Office or can be printed from the Village web site ([www.villagebeverlyhills.com](http://www.villagebeverlyhills.com)). The deadline for receiving

applications is Wednesday, October 1 at 4:30 p.m. A subcommittee of Pfeifer, Stearn, and Woodrow will meet on Tuesday, October 7 at 7:15 p.m. to review applications and make a recommendation to Council on an appointment.

**REVIEW AND CONSIDER ANNUAL FUNDING REQUEST AND CONTRACT FROM BIRMINGHAM YOUTH ASSISTANCE FOR FY 2008/2009**

Jim VanDyke, volunteer with Birmingham Youth Assistance, introduced Jennifer Robertson, case worker for BYA who provides counseling services to the community for children at risk and their families. He pointed out that, should Beverly Hills approve the BYA funding request, it would be the 39<sup>th</sup> year that it supported the organization of the Village's 50 years in existence. VanDyke acknowledged the challenging economic times, noting that this could translate to greater difficulties for families and their children. The services that BYA provides to the community are needed more than ever. The mission of Birmingham Youth Assistance is the prevention and reduction of juvenile delinquency, child abuse and neglect through citizen, school, court, and municipal involvement.

VanDyke outlined some of the programs provided by the organization with emphasis on the fact that these services are not offered by any other community group in this area. During 2007, BYA had five Beverly Hills families referred to their case worker for the prevention arm. There were eight more youngsters from the Village who received services through their diversion program. Eight young people from the Village went to camp through the program. BYA is requesting \$5,434 to cover the funding of these important functions being provided to the Village of Beverly Hills and the greater Birmingham School District community. VanDyke welcomed referrals from the community; the office number is 248-642-4882.

VanDyke described a new event that took place this year called Touch A Truck, which Beverly Hills supported with vehicles and staff. He thanked Director Woodard for his support of the event and Officer Mike Miles, who participated on the committee for the event. VanDyke appealed to the community to volunteer on the BYA General Citizens Committee.

Koss stated that she appreciated this valuable service provided to Beverly Hills residents. She informed VanDyke that Council budgeted the amount of \$5,327 for BYA in 2008/09. Attorney Ryan commented on the Contract for Community Action Program. He asked that 'annual contribution' be changed to 'annual contract' in paragraph 4 on page 2. VanDyke agreed to the change.

Motion by Koss, second by Oen, that the Village of Beverly Hills Council approve the funding request of Birmingham Youth Assistance in the amount of \$5,327 for the provision of youth and family services; further, that administration is directed to sign the contract as amended providing for this continuing community service. The funds for this expense are available in Account #101-747-890.03 Community Action: Contract.

Council members thanked Birmingham Youth Assistance for its valuable service to the youth of the Village. It was mentioned that BYA performs a community service function that Beverly Hills cannot provide on its own.

Roll Call Vote:  
Motion passed (6 – 0).

**REVIEW AND CONSIDER RENEWAL OF MAINTENANCE SYSTEM FOR RECORDING EQUIPMENT AT PUBLIC SAFETY DEPARTMENT**

Director Woodard reviewed that Council approved the purchase of a new 20-channel Call Logger system for the Public Safety Department in 2001. Seven years later, that equipment is stressed, and the age of the unit makes acquiring replacement parts difficult. After three years under warranty and four years of maintenance agreements, the Department would like to replace the equipment.

The current supplier DSS Corporation offered a proposal for a new, extended maintenance agreement with a trade in of the old unit. DSS would replace the existing equipment with updated 24-channel hardware and operating software for the price of \$3,110 per year on a new five-year agreement. If paid upfront, the cumulative five-year cost (\$15,550) would be discounted by 5% (\$14,772), a projected savings of \$778.

Questions from Council on the unit and its function were addressed by Director Woodard.

Motion by Peddie, second by Pfeifer, that the Beverly Hills Village Council award the purchase of a new five-year call logger maintenance agreement with DSS Corporation of Southfield, Michigan in the amount of \$3,110 per year. Funds are available for this purchase in Account #101-345-932 Public Safety-R&M Equipment.

Roll Call Vote:  
Motion passed (6 – 0).

**REVIEW AND CONSIDER AMENDMENT TO FEE SCHEDULE**

The fee schedule for the Water Department has not been updated since 2004, and current fees do not cover the costs of installation of a new meter and water service. The proposed fee schedule updates the fees to reflect labor and material increases from 2004 to present. The new fee schedule is available for public review at the municipal office or on the Village web site.

Motion by Koss, second by Oen, that the Village of Beverly Hills Council adopt a revised fee schedule for water services and meter installation to reflect current labor and material costs associated with this work.

Roll Call Vote:  
Motion passed (6 – 0).

SCHEDULE OF FEES  
Adopted July 20, 2004  
Amended November 16, 2004  
Amended September 16, 2008

Notary Public.....	\$10.00
Photocopies .....	\$0.15
Printing Mailing Labels .....	\$0.02 each label



**Water Service – 120 ft. Street**

Labor and Materials		
1" Meter	New Service	\$1128.12
1½" Meter	New Service	\$1575.56
2" Meter	New Service	\$1852.83
Construction	New Service	\$13.00
Stop Box		\$162.00
Total Cost	<u>Section 1 &amp; 2</u>	<u>Section 3</u>
1" Meter	\$1303.12 plus meter charge	\$1403.12 plus meter charge
1½" Meter	\$1750.56 plus meter charge	\$1850.56 plus meter charge
2" Meter	\$2027.83 plus meter charge	\$2127.83 plus meter charge

Cost of 1" Meter with flange	\$209.00
Cost of 1 ½" Meter with flange	\$366.00
Cost of 2" Meter with flange	\$488.00

\* Homes in Section 3 are charged an additional \$100.00 for labor and materials

**PUBLIC COMMENTS**

None

**REPORTS – MANAGER**

Wilson updated Council on the status of the Detroit Country Day School sidewalk issue. Neither he nor Attorney Ryan have been contacted by DCDS representatives at this point.

Woodrow reviewed that DCDS requested a variance from the Village ordinance requirement to install sidewalks on the perimeter of their property in conjunction with new construction plans. The Zoning Board of Appeals denied the request for a variance; therefore, the School is currently bound by the terms of the ordinance and required to place sidewalk around its property. Ryan added that DCDS has a 21-day appeal period at Oakland County Circuit Court from the approval date of the May Zoning Board meeting minutes (September 8, 2008).

Wilson stated that Southfield Township Treasurer Janet Mooney provided him with information from the Oakland County Equalization Office, which was forwarded to Council. Beverly Hills will see the impact next year as declining housing values affect SEV and taxable value. The SEV for Southfield Township is projected to decline by 9.49% with a 10.33% decline in residential rates. Taxable value is projected to decline by 1.5% - 3.25%. Wilson related that a 2.0% decline in property tax revenue would represent a loss in General Fund Revenue of roughly \$140,000 for fiscal year 2009/10. This trend will have an impact on the development of the budget for FY 2009/2010.

Director Woodard provided information requested on the activity of the officer assigned to the Oakland County Narcotics Enforcement Team.

Wilson distributed four variations of the Millage Restoration Brochure and described the differences. Woodrow asked Council members to review the material and contact the manager within a couple days with their preference. The Village attorney will also review the document.

In response to a comment from Koss, Wilson stated that information will be available at the Village office on a company that residents can contact if they have a problem with rats.

Pfeifer questioned the status of building permits issued by the Village in the last several months. Wilson responded that, as projected, there has been a downturn in permits issued with limited activity primarily in the remodeling area.

### **COUNCIL REPORTS**

Berndt reported on the September 8 Zoning Board of Appeals meeting. He thanked Director Woodard for providing Council with a report on Oakland County Net Investigations and commented on the statistics summarizing the task force's activity through August 31, 2008. Berndt expressed the view that assigning a 25<sup>th</sup> officer to the regional role as part of the Oakland County Narcotics Enforcement Team was the correct thing to do; that officer is providing a vital service to Beverly Hills.

Peddie attended a Library Board meeting and encouraged people to take advantage of the services and programs offered by the Baldwin Public Library.

Oen asked residents to continue their recycling efforts. He recognized the victims in the 9-1-1 tragedy and thanked the police and fire departments for their role. Oen stated that the Planning Board will be scheduling a meeting in October with the consultant working on the Southfield Road Corridor Study.

Pfeifer announced that the Birmingham Area Cable Board will meet on Wednesday, September 17 at 7:45 a.m. The Cable Board has recommended that its member municipalities join the PROTEC organization, which is an advocacy group for cable customers. It was the consensus of Council to proceed with obtaining an application to join the organization and submit a request to the Cable Board for reimbursement of its 2008/09 membership in PROTEC.

Koss thanked the Finance Committee for their time and input on the Millage Restoration brochure. She thanked Manager Wilson for his efforts on important issues facing the Village and for the information he has provided Council.

Woodrow attended the Southeastern Oakland County Mayors Association dinner. The speaker was from a group called the Michigan Suburbs Alliance that helps municipalities in the outer rim of Detroit to consolidate services. This may be an agenda item at an upcoming Council meeting.

Motion by Pfeifer, second by Oen, to adjourn the meeting at 8:23 p.m.

Motion passed (6 – 0).

**Hugh Woodrow**  
**Council President**

**Ellen E. Marshall**  
**Village Clerk**

**Sue Bernard**  
**Recording Secretary**