

SPECIAL COUNCIL MEETING MINUTES – INTERVIEW CANDIDATES FOR VILLAGE
MANAGER – MAY 10, 2008 – PAGE 1

Present: President Woodrow; President Pro-Tem Koss; Members: Berndt, Oen, Peddie,
Pfeifer and Stearn

Absent: None

Also Present: Manager, Spallasso
Assistant Manager, Marshall
Director of Public Safety, Woodard
Building Official, Byrwa
Michigan Municipal League Executive Search Consultant, William Baldrige

President Woodrow called the meeting to order at 8:40 a.m. in the Village municipal building at
18500 W. Thirteen Mile Road.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Oen, second by Koss, to approve the agenda as submitted.

Motion passed (7 – 0).

INTERVIEWS FOR THE VILLAGE MANAGER POSITION

William Baldrige discussed the interview process with Council members. Interviewing of
candidates for the village manager position proceeded as follows:

9:00 - 9:50 a.m.	David Murphy
10:00-10:50 a.m.	Joseph Merucci
11:04-11:50 a.m.	Jeffery Muzzy (teleconference from Lebanon)
12:00-12:30 p.m.	<i>Lunch break</i>
12:30-1:15 p.m.	Donald Crawford
1:35-2:13 p.m.	Lynn Markland

A brief recess was called following the interviews. Council reconvened at 2:45 p.m.

Council discussed their views on each of the candidates in an attempt to reach a consensus on
which person would best fit the role as manager for Beverly Hills. By ranking the candidates
from one to five, Council selected David Murphy as the lead candidate. If negotiations with Mr.
Murphy do not result in his being hired, Council agreed to request a face-to-face interview with
alternate candidate Jeffrey Muzzy. It was noted that the third choice candidate Joseph Merucci
could be called upon as an alternate if one of the other individuals withdraw. Spallasso was
asked for his opinions on the top three selections.

The negotiation process was clarified. There was agreement that the Personnel Committee of
Council consisting of Hugh Woodrow, Rosanne Koss, and Dorothy Pfeifer would negotiate
contract terms with the assistance of Village legal counsel. Other members of Council may
provide their thoughts and suggestions to members of the Personnel Committee.

SPECIAL COUNCIL MEETING MINUTES – INTERVIEW CANDIDATES FOR VILLAGE
MANAGER – MAY 10, 2008 – PAGE 2

Bill Baldrige suggested that the lead candidate be contacted immediately and asked to put his basic contract requirements in writing and to email that information to Baldrige and Spallasso as soon as possible.

Motion by Oen, second by Koss, to authorize Bill Baldrige to inform David Murphy that he is the lead candidate for the Village Manager position and to advise him to submit a salary and benefit compensation package request to the Village by the end of business on Tuesday, May 13, 2008. The Personnel Committee of Council will review the compensation request in closed session and begin the negotiation process.

Roll Call Vote:
Motion passed (7 – 0).

Motion by Stearn, second by Oen, to authorize Bill Baldrige to inform Jeffrey Muzzy that he is the alternate candidate for the Village Manager position subject to a face-to-face interview process in the event that negotiations with the lead candidate do not result in his employment.

Roll Call Vote
Koss - yes
Oen - yes
Peddie - yes
Pfeifer - yes
Stearn - no
Woodrow - yes
Berndt - yes

Motion passed (6 – 1).

The meeting was adjourned at 3:20 p.m.

Hugh Woodrow
Council President

Ellen E. Marshall
Village Clerk

Susan Bernard
Recording Secretary