

Present: President Woodrow; President Pro-Tem Koss; Members: Berndt, Peddie and Pfeifer

Absent: Oen and Stearn

Also Present: Manager, Spallasso
Assistant Manager, Marshall
Director of Public Safety, Woodard

President Woodrow called the special Council meeting to order at 7:30 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

ADDITIONS TO THE AGENDA/APPROVE AGENDA

Motion by Koss, second by Pfeifer, to approve the agenda as published.

Motion passed (5 – 0).

REVIEW AND CONSIDER CANDIDATES FOR VILLAGE MANAGER POSITION

William Baldrige, Executive Search Consultant from the Michigan Municipal League, has been retained by the Village to assist Council in the process of recruiting a Village Manager. Thirty-six applications were received for the Village Manager position. Baldrige has presented Council members with a list of ten candidates that he has selected as being most qualified for the position. Because the majority of the candidates have requested confidentiality, the individuals will be referred to by number.

The intent of the study session was for Council members to review the short list of applications and select five people that they would like to interview along with two alternate candidates. Interviews will be conducted at a public meeting in the council chamber on Saturday, May 10 beginning at 9 am. The interviews will last approximately 45 minutes each. Council will break for lunch from 12:00 to 12:30 pm. Council will convene following the interviews to discuss the candidates and determine if there is a consensus as to the lead candidate and an alternate candidate. The discussion may result in a decision to offer the position to one of the individuals.

Baldrige presented an overview of each candidate and his view in terms of the strength of that candidate. He addressed specific questions from Council. Members voiced their opinions on the candidates and indicated their interest in interviewing certain individuals. Baldrige discussed the interview process with Council and the procedures that will be followed.

Council selected five candidates to interview and two alternates. Baldrige will contact these people and make arrangements for them to be present for an interview on Saturday. A phone interview may be arranged with one of the candidates, who is currently out of the country.

It was mentioned that a candidate for the position sent their application to a member of Council, who advised that person to forward the application to the Michigan Municipal League. The resume was received by the MML office but was not directed to Baldrige. Woodrow asked that

Baldrige give the application due diligence and advise Council if that individual should be considered for an interview.

PUBLIC COMMENTS

None

Motion by Koss, second by Berndt, to adjourn the meeting at 9:06 p.m.

Motion passed (5 – 0).

Hugh Woodrow
Council President

Ellen E. Marshall
Village Clerk

Susan Bernard
Recording Secretary