

Present: President Stearn; President Pro-Tem Pfeifer; Members: Berndt, Koss, Oen, Peddie and Woodrow

Absent: None

Also Present: Manager, Spallasso
Assistant Manager/Clerk, Marshall
Director of Public Safety, Woodard
Village Attorney, Ryan

President Stearn called the Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Pfeifer, second by Berndt, to approve the agenda as published.

Motion passed (7 – 0).

PUBLIC COMMENTS

Lawrence Needham of 15588 Kirkshire requested an update on the paving of 13 Mile Road from Greenfield to Southfield Roads. Spallasso responded that there is a meeting scheduled to discuss new cost projections for the joint project with the City of Southfield. In answer to another inquiry, Needham was informed that the proposed ordinance amendment for zoning changes on the east side of the Village will be posted on the Beverly Hills web site prior to the public hearing.

CONSENT AGENDA

Motion by Oen, second by Koss, to approve the consent agenda as published.

- a. Review/consider approval of minutes of a regular Council meeting held August 21, 2007.
- b. Review and file bills recapped as of Monday, September 4, 2007.

Motion passed (7 – 0).

BUSINESS AGENDA

REVIEW AND CONSIDER RESOLUTION SUPPORTING FAMILY DAY

Stacey DuFord, Community Relations Coordinator for Birmingham Bloomfield Community Coalition, stated that the coalition is asking its member communities to support the national initiative Family Day and endorse a proclamation to that effect.

Motion by Stearn, second by Woodrow, to adopt the following Resolution:

WHEREAS the use of illegal drugs and prescription drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of America's children;

WHEREAS 12 years of surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs;

WHEREAS teenagers who eat dinner with their families two times a week or less are twice as likely to drink alcohol and smoke cigarettes, compared to teens who have frequent family dinners;

WHEREAS teenagers who eat dinner with their families are half as likely to smoke cigarettes, smoke marijuana and drink alcohol;

WHEREAS the correlation between family dinners and reduced risk for teen substance abuse are well documented;

WHEREAS parental engagement is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers;

WHEREAS family dinners have long constituted a substantial pillar of family life in America:

Now, therefore, the Beverly Hills Village Council does hereby proclaim the fourth Monday in September as

Family Day – A Day to Eat Dinner With Your Children

and urges all citizens to recognize and participate in its observance.

Roll Call Vote:

Motion passed (7 – 0).

REVIEW AND CONSIDER AUTHORIZING ADMINISTRATION TO PURSUE GRANTS TO WEB STREAM COUNCIL MEETINGS

Administration was directed by Council to investigate the possibility of web streaming Council meetings. The estimated cost for necessary hardware, software, equipment set-up, and personnel training was determined to be \$3,500-\$4,000. There would also be a monthly hosting fee of \$85 per month for 10 GB of data transfer and 500 MB of storage. Administration is seeking authorization at this time to pursue grant opportunities to offset the costs of this undertaking.

The Birmingham Area Cable Board will be considering a request from Beverly Hills for grant funding for the purchase of hardware and software to implement web streaming. As part of its grant consideration, the Cable Board requests that the Village also web stream monthly Cable Board meetings. Another grant opportunity exists with the John S. and James L. Knight Foundation's Knight News Challenge.

Motion by Pfeifer, second by Berndt, that the Village of Beverly Hills Council authorize administration to submit grant proposals for the cost of initial personnel training, equipment set-up, and hardware and software purchase to allow web streaming of Council and other televised meetings.

Questions from Council members were addressed by Pfeifer and Spallasso.

Motion passed (7 – 0).

REVIEW AND CONSIDER PROPOSALS TO PRINT 2008 VILLAGE CALENDAR

Pfeifer reported that nine vendors provided bids to design and print the 2008 Village calendar based on the layout of the 2007 calendar for a quantity of 5,000 calendars. Council is in receipt of a memo dated August 31, 2007 and a bid tabulation document. Administration recommends that Council award the 2008 calendar project to the low bidder, Johnston Lithograph in the amount of \$7,692 and authorize the expenditure of approximately \$1,500 for postage to mail the calendars to each residence and business in the Village.

Motion by Pfeifer, second by Berndt, that the Village of Beverly Hills Council award the contract for design and printing of the Village of Beverly Hills 2008 Calendar Project to Johnson Lithograph, Inc. in the amount of \$7,692.00, contingent on including a clause in the contract that will protect the confidentiality of residents' addresses. Funds for this project are available in account #101-747-881.

Questions from Council on the project and the vendor were addressed by Assistant Manager Marshall and Spallasso.

Roll Call Vote:
Motion passed (7 – 0).

REVIEW AND CONSIDER PETITION FROM PROPERTY OWNERS ON NORWOOD AND SUNNYSLOPE TO PAVE BOTH STREETS

Council is in receipt of a petition signed by 11 of the 18 property owners on Sunnyslope and Norwood requesting that the Village prepare a cost estimate for paving the gravel roads. Administration is requesting authorization to obtain a cost estimate from consulting engineering firm Hubbell, Roth & Clark to pave Sunnyslope and Norwood for the purpose of preparing a Special Assessment District. The cost of the preliminary engineering will be recovered through the special assessment district. The project will be accomplished based on asphalt paving, under drains, and swale design, which has proven to be the most economical and effective improvement.

Motion by Woodrow, second by Pfeifer, that the Village of Beverly Hills Council authorize administration to engage Hubbell, Roth & Clark to prepare a cost estimate for paving Sunnyslope and Norwood including under drains and swales.

Koss noted that only three residents on Norwood signed the petition while a majority of residents on Sunnyslope requested a cost estimate. Spallasso related that these two streets are connected and would be considered one project. In response to an inquiry, he indicated that the fee for preparing a cost estimate would be borne by the Village if the project does not go forward. Beverly Hills will then have data on file for future use. Historically, the Village has financed 20% of the cost of paving gravel roads including engineering. This will be a Council decision.

Rose McLennan of 19977 Sunnyslope asked questions about the paving project and the special assessment district process. She was concerned that paving the road would increase speed on

Norwood and Sunnyslope. She expressed concerns with traffic safety related to the curved streets and a potential increase in speed.

Following the receipt of cost estimates for the paving project, Council will hold a necessity public hearing to determine whether the improvements are necessary. If the project proceeds after that hearing, Council will authorize solicitation of bids, accept a proposal for paving and drainage work, and create a special assessment roll. Another public hearing will be held to review and hear objections to the special assessment roll, which will be the final step in the process of establishing a special assessment district for the paving of Norwood and Sunnyslope. Homeowners would have the option of paying off their assessment or receiving annual installments for a specific number of years with interest. An equal amount would be assessed to each property owner.

Roll Call Vote:
Motion passed (7 – 0).

REVIEW AND CONSIDER QUOTES TO REPLACE THREE AIR CONDITIONING UNITS AT THE VILLAGE MUNICIPAL BUILDING

It has been determined that there is a need to replace the three roof-top air conditioning units for the Beverly Hills municipal office building. Three bids were received with the low bid from Family Heating & Cooling in the amount of \$8,595.00.

Motion by Pfeifer, second by Oen, that the Village of Beverly Hills Council accept the low bid from Family Heating & Cooling in the amount of \$8,595.00 for replacement of three roof-top air conditioners for the municipal office building, contingent on the use of Carrier brand units. Funds are available in the building site improvement account #101-900-982.00.

Questions from Council and the public on this expenditure were addressed by Spallasso.

Roll Call Vote:
Motion passed (7- 0).

Woodrow suggested that Council authorize an additional expenditure to increase the two-year service and labor warranty on these units to five years at a cost of \$82 per unit.

Motion by Woodrow, second by Oen, to authorize administration to add \$246 to the contract with Family Heating & Cooling to extend the service and labor warranty on three air conditioning units from two years to five years.

Roll Call Vote:
Motion passed (7 – 0).

PUBLIC COMMENTS

Sharon Tischler, Southfield Township Clerk, announced that Southfield Township will be offering free document shredding on Saturday, September 29 at the municipal building parking lot.

Bob Walsh of 20655 Smallwood Court questioned how many Council members will be in attendance at the September 18, 2007 Council meeting being held at Groves High School. It was noted that two Council members may be attending the Michigan Municipal League Annual Convention on that day.

REPORTS – MANAGER

Spallasso reported that the two park attendants Rafe Vermiglio and Larry Tomasino did a good job of maintaining Beverly Park this summer. He mentioned that they refinished 17 picnic tables. The 16 personalized paving bricks purchased over the last year will be installed in the walkway at Beverly Park tomorrow by the DPW crew.

The Villager newsletter is being printed and will be mailed to all residents in a couple of weeks. The Villager can also be accessed on the web site (www.villagebeverlyhills.com). The 2008 informational calendar will include advertisements from area businesses. The \$3,325 received to date for advertisements will offset the cost of producing the calendar. Spallasso thanked Ellen Marshall for a job well done on the calendar and the newsletter.

Koss asked when property on Kinross would be hydro-seeded. Spallasso stated that hydro-seed will be applied in the next couple of weeks after the contractor removes weeds and completes final grading. In answer to another inquiry, Spallasso indicated that it is too late in the project to do further asphalt work on the shoulder area at the end of Kinross and Pierce where mailboxes are located.

Koss requested an update on the TIA study on Locherbie. Spallasso responded that the study came back without a recommendation for action.

Director of Public Safety Woodard was asked for an update on the possibility of including Beverly Hills in an ongoing cardiac arrest study. Woodard reported that a decision was made not to extend the current study beyond the local jurisdictions already participating.

COUNCIL REPORTS

Pfeifer referred to a memo from Southfield Township Clerk Sharon Tischler regarding deadlines for placing a Charter Amendment on an upcoming election ballot. She indicated that Council could place a ballot question on the 2008 August Primary Election ballot. There are other dates available but there would be a charge to the Village for the entire election or the possibility of sharing costs if the County or School District chose to use one of the alternate dates as well.

Woodrow stated that he will be attending the Michigan Association of Public Employee Retirement Systems (MAPERS) conference in Grand Rapids on September 16-18 at no cost to the Village.

Stearn reported that the Retirement Board met last week. The Public Safety Retirement System portfolio is doing well and the consultant overseeing the portfolio, Asset Strategies, is doing a great job.

The next regular Council meeting will be held on Tuesday, September 18 at the Groves High School Little Theater at 7:30 p.m. The meeting will not be televised live. A public hearing will be held on a proposed ordinance amendment that will rezone property on the east side of the Village.

Motion by Berndt, second by Pfeifer, to adjourn the meeting at 8:30 p.m.

Motion passed (7 – 0).

Todd Stearn
Council President

Ellen E. Marshall
Village Clerk

Susan Bernard
Recording Secretary