

Present: Chairperson Greening; Members: Davis, Harmon, Nagle, Nelson, O'Reilly and Wilms

Absent: None

Also Present: Assistant to the Manager, Pasieka
Council Liaison, Schmitt

Chairperson Greening called the meeting to order at 7:30 p.m. in the municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES

Motion by Davis, seconded by Nelson, that the minutes of a regular Parks and Recreation Board meeting held on Thursday, November 20, 2003 be approved as submitted.

Motion carried.

PAVILION PLAN

Board members are in receipt of a drawing depicting proposed renovations to the park pavilion. Pasieka noted that the Village Manager is anticipating proposals from three architects to prepare plans and specifications for use by contractors to bid on the pavilion renovation.

Board members discussed the conceptual plan and whether it will meet the needs of the Village for the next five years or more. There were questions relative to structural issues and whether the foundation would support a stone wall. It was suggested that a counter be provided in the storage room and possibly a glassed-in opening to the pavilion. The suggestion was made to rebuild the existing storage/rest room structure to extend across and block off the entire east end of the pavilion area.

The Board made notations on the drawing to provide additional direction to the architects who will be preparing plans and specifications. There was agreement on what the renovation plan should accomplish: Replace the roof for functionality and aesthetics; Update lighting (possible use of sky lights); Increase electricity; Larger, barrier-free bathrooms with two stalls each in the men's and women's rooms; Sink and countertops in storage room.

It is a goal of the Board to restrict cut-through traffic through the pavilion. Suggestions include either building a low stone wall at the fireplace end or to turn the storage building around so it covers the entire east end of the facility. An enclosure for inclement weather should be considered. Aesthetics are important. Board members want the pavilion to look good from the street and have some pizzazz. The existing grill could be retained unless the architect has another idea for consideration.

UPDATE WINTER FAMILY FUN DAY – JANUARY 18

Nelson updated the Board on plans and preparations for Winter Family Fun Day in Beverly Park this Sunday.

LIAISON COMMENTS

Schmitt observed that the main gravel path that extends from the Beverly Park parking lot to the sidewalk going into Huntley is sometimes plowed by the Village. He suggested that the Board discuss whether or not it should be standard procedure to keep this path cleared of snow.

Board members questioned whether the plowing is done for public safety reasons considering that it is a route to the sled hill. Pasieka will look into this and report back to the Board.

ADMINISTRATION

Pasieka informed the Board that the Village received a fourth donation to Beverly Park from resident Stuart Westcott in the sum of \$795. His annual donations now total over \$3,000.

Pasieka mentioned that the Village was offered several mature cedar and pine trees by a homeowner who will be removing the trees to construct an addition to their home. Tree contractor J.H. Hart has provided the Board with his opinion in writing that it would not be feasible to move those trees from their location to the park. The cost would be prohibitive due to the location and size of the trees.

Pasieka is aware of an Eagle scout looking for a project. He noted that there are 50-75 trees in the park nursery that could be planted in designated locations this spring. Greening suggested that Eagle scouts could also plant grass seed in the park.

Pasieka reported that the DTE grant application was submitted. Picnic tables purchased with money donated by the Village Woman's Club have been ordered. Park surveys from parties who rented the park pavilion in 2003 were distributed to Board members.

The Garden Club has offered to donate trees to be planted in Beverly Park this spring. The Parks and Recreation Board will gratefully accept the gift of trees, and they will be planted throughout the park.

BOARD COMMENTS

Nagle suggested that consideration be given to scheduling the Winter Family Fun Day so that it does not fall on the Martin Luther King holiday weekend nor on SuperBowl Sunday.

Harmon reported that he has been working on a list of various tree species and size recommendations that would be appropriate for planting in the park as part of the Park Opportunities Program. His recommendations will be complete before spring.

Pasieka related that the Lions Club has approached the Village wanting to make a contribution towards trees in Beverly Park. They were informed that the Parks and Recreation Board is working on a program for accepting donations for park improvements.

Wilms commented that she may have to resign from the Board. She emphasized the importance of the Parks and Recreation Board receiving input from people who have children using the park.

Nelson invited everyone to come to the park and have fun at the Winter Family Fun Day on Sunday. Nelson mentioned that he produced a video on the summer concerts in Beverly Park and played it for Council at their last meeting. Council approved funding for the winter event.

O'Reilly observed that there is a plaque hanging in the Village offices recognizing individuals who have received an award for their contributions to the park. The last annual award was given in 1988. O'Reilly suggests that the Parks and Recreation Board resume the practice of honoring someone on an annual basis. He suggested that awards could go to the Eagle Scouts who built the sled hill steps last fall and to Mr. Westcott, who has made annual donations to the park. Greening will look into this.

Motion by Nagle, seconded by O'Reilly, to adjourn the meeting at 8:45 p.m.

Motion carried.

Patricia Greening, Chair
Parks and Recreation Board

Ellen E. Marshall
Village Clerk

Susan Bernard
Recording Secretary