

Present: Chairperson Greening; Vice-Chairperson Wilms; Members: Davis, Harmon, Nagle, Nelson and O'Reilly

Absent: None

Also Present: Assistant to the Manager, Pasioka
Council Liaison Alternate, McCleary

Chairperson Greening called the meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES

Motion by Davis, seconded by O'Reilly, that the minutes of a regular Parks and Recreation Board meeting held on Thursday, April 17, 2003 be approved as submitted.

Motion passed unanimously.

PUBLIC COMMENTS

None

REVIEW 2003 PARK CLEANUP

Harmon reported that the park is in excellent condition after dozens of volunteers helped clear weeds and grass by the nurseries in the back, trimmed some buckthorn, raked leaves and trimmed branches. A landscape company, Lawn Crafters, brought five people who helped clean up. They have about 35 customers in Beverly Hills and wanted to give back something to the community. Many thanks were given to the Scouts for their help and to the Lions Club for providing refreshments. There were 120 people who signed-in at the event this year as opposed to 66 last year.

PARK MASTER PLAN: VOLUNTEERS FOR GAZEBO CONSTRUCTION

The concrete pad has been poured by the pond for the gazebo to be installed. Public Services Director Spallasso has advised waiting two weeks before erecting the gazebo. Board members are hopeful that it can be installed prior to the Memorial Day festivities. A tentative date of Saturday, May 24, 2003 at 9:00 a.m. has been scheduled for construction. If that is too soon, the group of volunteers will plan on the following Saturday, May 31, 2003 at 9:00 a.m. Administration will arrange for the delivery of the gazebo for whichever date is acceptable to Spallasso.

SLED HILL RAILINGS, ADDITIONAL BIDS

In 2002, Hubbell, Roth & Clark produced drawings and specifications for the sled hill improvements. These improvements included a fence/railing system. Pasioka contacted five local fence companies, two of whom were not interested in the work and one did not provide a quote after physically observing the project. Two quotes were provided from the following:

American Fence \$11,267.00
Riteway Fence \$26,000.00

Riteway Fence installed the iron fence at the front of the park, as a subcontractor for Summit. Summit was not interested in bidding on the project.

Pasieka contacted American Fence a second time for reassurance that their bid is firm and they confirmed their quote of \$11,267.00. He has received the names and phone numbers of the last four commercial jobs that American Fence has done and will contact them next week.

Motion by Nelson, seconded by Harmon, to pursue the low bidder, American Fence, after assurance that a thorough background check has been accomplished and positive feedback has been received from their past four commercial jobs

Motion passed unanimously.

BRICK SALES

Davis reported that orders for bricks are still coming in. She has been looking for a local company to make the bricks because they are expensive to ship. A company in Northville does the bricks for \$18. Some places are \$17, but a bulk order is needed. She has learned that companies who make monuments also make bricks. Davis will continue to look for another brick provider.

SUBCOMMITTEE REPORTS

Pavilion

Harmon provided a copy of a quote received from The Marsh Construction Company for demolition and reconstruction of the restrooms/storage building at the pavilion at Beverly Park. The quote includes:

- Demolition of an existing toilet/storage building.
- New toilet and storage building to include male and female ADA compliant toilet rooms and storage room approximately 10' x 20'.
- The building will be load-bearing CMU with wood roof trusses, wood roof sheathing and shingles.
- Plumbing, HVAC (if needed) and electrical.
- Remove and replace pavilion roof.

The total estimated cost is \$120,117 with an additional lump sum design/build and fee of \$16,519.

Baseball fields

O'Reilly commented that until the sled hill improvements are done, improvements to the ball fields will wait to see how much money is left.

LARGE GROUP APPLICATIONS

Kristie Kalabat has requested use of the pavilion at Beverly Park on Sunday, May 18, 2003 from 11:30 a.m. to 3:30 p.m. Even though the group size is less than 50 people, she is going to have a moonwalk for the kids. She is seeking the Board's approval for placement of the moonwalk.

Deborah Jones, has requested use of the pavilion on Friday, May 30, 2003 from 4:00 p.m. to 10:00 p.m. She is expecting as many as 150 people for a graduation party. She also wants to have a moonwalk and is seeking the Board's approval for the moonwalk and the number of people

The Board unanimously approved both large group events.

LIAISON COMMENTS

None

ADMINISTRATION COMMENTS

Pasieka reported that Casey Sign Co. has made a mock-up of the Dodge Brothers State Park No. 6 sign for Beverly Park. The cost of the 12" x 12" sign depends on what material is used to make it. Greening suggested that it match the Clean Michigan Initiative signs that are on the columns located on each side of the arch at the entrance to the parking lot. Pasieka will speak with Casey about that.

The Easter Egg Hunt was successful and perhaps the largest turnout in its history.

Pasieka also reported that the restrooms at the pavilion will be open during the day beginning Memorial Day through Labor Day.

The Woman's Club has indicated that they would like to spend \$2,600 at Beverly Park, perhaps on benches. Nelson asked if more grills could be installed at the park. Greening stated she would speak to the Woman's Club.

Greening commented that she has marked the location on the west side of the pond for the Bob Nichols memorial bench.

BOARD COMMENTS

Nagle reported that the flyer regarding the Concerts in the Park looks very good and was in the last newsletter.

Wilms proofed the Park Master Plan and requested that it be on the next agenda.

Harmon has a CD about ponds for anyone who is interested in learning about them. It has a lot of useful information relative to plantscaping.

O'Reilly thanked Harmon for his efforts on coordinating the park clean up day.

Davis remarked about the positive comments she heard during park clean up day regarding the improvements that have been made to Beverly Park.

Greening commented that her husband has volunteered to make a "lost and found" pole for the park. There was discussion whether it should be a pole or a box. The board agreed to let Don

Greening use his best judgment and create a device for collecting lost and found items at the park.

Motion by O'Reilly, seconded by Harmon, to adjourn the meeting at 8:34 p.m.

Motion passed unanimously.

**Patricia Greening, Chairperson
Parks and Recreation Board**

**Ellen E. Marshall
Village Clerk**