

Present: Council President Downey; President Pro-Tem Woodrow; Members: Domzal, McCleary, Mooney, Pfeifer and Schmitt

Absent: None

Also Present: Village Manager, Murphy
Public Services Director, Spallasso
Director of Public Safety, Woodard
Village Attorney, Ryan

President Downey called the meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

ADDITIONS TO AGENDA/APPROVE AGENDA

MOTION by Pfeifer, seconded by Mooney, to approve the agenda as published.

Motion carried.

PUBLIC HEARING – LOT SPLIT/COMBINATION FOR PROPERTY LOCATED ON THE EAST SIDE OF LAHSER SOUTH OF 14 MILE ROAD ID #24-03-152-029

Downey declared the public hearing open at 7:32 p.m. on a request for lot split/combination. No one wished to be heard; therefore, the public hearing was closed at 7:32 p.m. Council will consider action on this proposal during the Business Agenda.

PUBLIC COMMENTS

A number of boy scouts from Troops 1029 and 1024 were present working on their communication badges. Scouts approached the lectern and identified themselves and what school they attend.

Downey read a letter from resident Nancy Lukianov of 19101 Hillcrest addressed to Director of Public Safety Woodard, Council, and the Principal of Groves High School. She described heavy traffic in the area of Groves High School between 7-7:30 a.m. due to the short cycle of the traffic light. She related that an accident occurred on October 22 due to poor traffic circulation in terms of drop off and pick up at the school. Lukianov mentioned that traffic problems occur in darkness for a good part of the year because there is no significant street lighting in the area.

Rebecca Illson of 31107 Sleepy Hollow stated that she wrote an article for the Groves Scriptor about the traffic light issue. She maintains that the five second cycle does not allow enough time for a student body of 1500 with 600 teen-aged drivers to enter/exit the grounds without causing major traffic congestion. Illson understands that the Village has jurisdiction over this traffic signal. She outlined a proposal for lengthening the traffic light and green turn arrow during certain times during the day and requested a change in the timing to accommodate the needs of the student body, parents, and teachers. Illson contends that changing the length of the light will increase safety without disrupting the flow of traffic.

Spallasso responded that there have been problems with that intersection recently due to construction on the south side at Embassy and removal of magnetic sensors in the pavement.

The loops were reinstalled following a call to the Oakland County Traffic Safety Division. Spallasso stated that the Village can take another look to make sure the signal is properly timed. He commented on the volume of vehicles that travel Thirteen Mile Road, a major thoroughfare through the Village, and the number of trips in and out of the driveways that serve Groves High School.

Fritz Heuser of 31119 Sleepy Hollow stated that he deals with the dangerous situation resulting from the GHS traffic light every weekday. It is not unusual for traffic to be backed up a full half mile on Lahser Road. He has contacted the Road Commission for Oakland County and has talked to Mr. Spallasso from the Village, noting that everyone is in agreement with improving the situation. Due to the short cycle of the light, cars cut the yellow and red lights in every direction. It is something that needs to be addressed. Heuser understands that it is the responsibility of Beverly Hills to give its recommendation to the RCOC regarding that traffic signal. He urges the Village to take a good look at it.

Mel Ettenson, Village of Bingham Farms Trustee, read a letter he sent to Renzo Spallasso on October 16, 2003 regarding the traffic signal on 13 Mile Road at the entrance to Detroit Country Day School. There have been several incidences of signal malfunction that impact eastbound traffic on Thirteen Mile Road to the extent that vehicles are backed up almost to Telegraph Road during afternoon rush hour. It appears that there may be interference with the Village's policy in order to accommodate sporting events occurring at DCDS with no regard to the traffic consequences.

Spallasso stated that the timing of the signal was changed by the County Traffic Safety Division without his authorization. If it is not back to the original setting currently, it will be soon.

Sharon Tischler of 21415 Virmar Court had questions on two of the bills before Council for review, which were answered by the Village Manager.

CONSENT AGENDA

Motion by Domzal, seconded by Schmitt, to approve the Consent Agenda as proposed:

- a. Review and consider minutes of a regular Council meeting held on October 20, 2003.
- b. Review and file bills recapped as of Monday, October 2, 2003.
- c. Review and file bills recapped as of Monday, November 3, 2003.
- d. Review and consider long distance phone service contract.
- e. Review and consider amendment to Site Development Handbook contract with planning consultant.
- f. Review and consider settlement regarding the Grinstein matter.

Motion carried.

BUSINESS AGENDA

REVIEW AND CONSIDER RESOLUTION REGARDING LOT SPLIT/COMBINATION FOR PROPERTY LOCATED ON THE EAST SIDE OF LAHSER SOUTH OF 14 MILE ROAD, ID #24-03-152-029

A public hearing was held on the lot split/combination proposal this evening. Before Council for consideration is a request for land division/combination for a site located on Lahser Road south of 14 Mile Road that is currently comprised of three parcels. Two homeowners have purchased an abutting vacant lot and request to split that lot and combine it with their separate parcels. The lot split and combination would result in two rectangular shaped lots. The Village planning consultant has reviewed the application and has found it to be in compliance with Beverly Hills zoning laws. The Planning Board reviewed the proposal and voted unanimously to recommend its approval to Council.

Motion by Domzal, seconded by Mooney, that the Brennan/Ruthven Land Division and Combination Application dated September 16, 2003 be approved as submitted.

Roll Call Vote:
Motion carried (7 – 0).

ACCEPT MICHAEL NEDLEY'S RESIGNATION AND MAKE FIRST ANNOUNCEMENT OF A VACANCY ON THE PLANNING BOARD

The Village is in receipt of a letter from Michael Nedley notifying Council of his resignation from the Planning Board. He has served on the Board since June of 2001.

Motion by Domzal, seconded by Pfeifer, to accept the resignation of Michael Nedley from the Planning Board and thank him for the fine service rendered to the Village of Beverly Hills.

Motion carried.

Domzal made the first announcement of a vacancy on the Village Planning Board to fill Dr. Nedley's term, which expires on June 30, 2006. Interested residents can obtain applications at the Village office or on the Village web site (www.villagebeverlyhills.com).

REVIEW AND CONSIDER UPDATES TO COMPREHENSIVE FINANCIAL POLICIES MANUAL

The Village recently offered residents the option of paying water bills through electronic fund transfers. Village Auditing firm Plante & Moran recommended that the Village first adopt Michigan Public Act 738, which allows local units of government to make and accept electronic funds transfers (ACH payments) if the local unit adopts a formal policy.

There are two items requiring action as part of an amendment to the Comprehensive Financial Policies Manual. The first resolution will address the technical requirement of the State Statute. A second resolution adopts the actual ACH policy and amends the Village's Comprehensive Financial Policies with a new section.

Motion by Pfeifer, seconded by Domzal, to adopt the following resolution.

**Resolution for Automated Clearing House (ACH)
And Electronic Transactions**

WHEREAS, on December 30, 2002, the Governor of the State of Michigan approved Act No. 738 of the Public Acts of 2002 authorizing the use of electronic transactions by designated officers of the local government; and

WHEREAS, the Village Council deems that it is in the best interest of the Village of Beverly Hills to make certain transactions by using electronic transactions as described in the Act;

NOW, THEREFORE, BE IT RESOLVED that the following policy shall govern the use of electronic transactions;

- (a) The Finance Director shall be responsible for establishing all ACH arrangements for the local unit;
- (b) The Finance Director shall draft a written policy to be followed in accordance with the act and presented to the governing body;
- (c) The Finance Director shall be responsible for payment approval, accounting, reporting, and generally overseeing compliance or shall appoint an employee to perform such duties;
- (d) The Finance Director shall submit documentation to the governing body, or person responsible for approving payments by resolution or charter requirements, detailing goods and services purchased, the cost of goods or services, the date of payment, and the department levels serviced;
- (e) All ACH transactions shall be approved by the Finance Director before payment is made.

Roll Call Vote:

Motion carried (7 – 0).

Motion by Pfeifer, seconded by Mooney.

Resolved that the Village Council adopt the ACH and Electronic Transaction policy as presented below and include the policy as part of the Village of Beverly Hills Comprehensive Financial Policy Manual.

ACH and ELECTRONIC TRANSACTION POLICY

The following policy shall govern the use of electronic transactions and ACH arrangements for the Village of Beverly Hills.

1. **Authority to Enter into ACH Arrangements and Electronic Transfer of Public Funds**

The Finance Director may enter into an ACH agreement as provided by Public Act 738 of 2002, effective December 30, 2002. The Village Council shall have adopted a resolution to authorize electronic transactions and have received a copy of the policy. Applicable definitions in the act shall apply.

2. Responsibility for ACH Agreements

The Finance Director shall be responsible for all ACH arrangements, including payment approval, accounting, reporting, and generally overseeing compliance with the ACH policy. The Finance Director shall submit to the Village Council documentation detailing the goods or services purchased, the cost of goods or services, the date of the payment, and the department levels serviced by the payment. The report can be contained in the electronic general ledger software system or in a separate report to the governing body.

3. Internal Accounting Controls to Monitor Use of ACH Transactions

- a. The Finance Director shall be responsible for the establishment of ACH agreements. The Finance Director shall notify the person responsible for approval and payment of those accounts to be paid by ACH or electronic transfers.
- b. Upon receipt of an invoice for payment for accounts paid by ACH, the person responsible for approval and payment shall approve payment and notify the Finance Director of the date of debit to the Village account. Accounts payable by this method may include utility and recurring payments. These payments shall be included on the report of payments to the Village Council. All other invoices approved by the person responsible for approval and payment and payable by ACH may be paid in that manner if deemed in the best interest of the Village, e.g. to avoid a late fee.
- c. For payment of State and Federal payroll taxes, the Finance Director shall initiate payment to the proper authority upon receipt of the information from the payroll department using the EFTPS and state program.
- d. For deposits from state, county and/or federal authorities, and from third-party payment processors, e.g. (Banks, vendors), the Finance Director shall obtain the amount of the deposit and send an advice to the person responsible for accounting records.
- e. All invoices shall be held and filed by the Finance Clerk along with copies of payment advices.

Council questions were addressed by Murphy.

Roll Call Vote:
Motion carried (7 – 0).

RECEIVE AND FILE ANNUAL INVESTMENT REPORT

Council is in receipt of the Village annual investment report in keeping with State municipal reporting requirements. The report provides Council with a level of detail that shows how funds have been invested and how they performed over the previous fiscal year.

Motion by Pfeifer, seconded by McCleary, that Council accept the Investment Report from the Village Finance Director and place it on file at the Village office. This report is available for public inspection.

Council questions on Village investment policies were addressed by Murphy.

Motion carried (7 – 0).

REVIEW AND CONSIDER RESOLUTION REGARDING BALLOT LANGUAGE FOR MARCH 2004 ELECTION

Before Council for consideration are four Charter Amendments to be voted upon by electors in the Village at the March 8, 2004 election.

The first ballot question asks if Charter Section 3.5, Elective Officers and Terms of Office, Section 6.1, Regular Meetings, and Section 8.5, Adoption of Budget, Tax Limit, should be amended to change the Monday meeting day to reference a regular Council meeting date. This amendment is proposed to give Council the flexibility to establish a meeting date other than Monday. Council has changed its 2004 schedule to meet on Tuesday evenings.

Ryan stated that he spoke with Assistant Attorney General Ellsworth, who agreed that it would be appropriate to put these three section changes together in one question since the common theme is to change from a specific meeting day to a day to be set by Village Council.

The second ballot question asks if Section 9.16, Collection Fees, should be amended to bring the Village in sync with State guidelines in terms of its tax collection date and setting interest and penalties assessed for late taxes. The amendment would read as follows:

“All taxes paid on or before September fourteenth of each year shall be collected by the Treasurer without collection fee. On September fifteenth, the Treasurer shall add to all taxes paid thereafter a collection fee of one percent (1%) of the amount of said taxes, plus one percent (1%) interest per month thereafter.” (Remainder of Section stays the same).

Questions from Council on this proposed Charter amendment were addressed by Murphy, who remarked that the logic behind the change is to be consistent with the Township of Southfield tax collection dates for the convenience of Village residents.

Ryan commented that this change involves a philosophical decision by the Council. He noted that a ballot question initiated by Council requires five votes to be placed on the ballot.

The Charter states that all purchases in excess of \$1,000 shall be first approved by the Council and formal sealed bids shall be called for. Ballot questions three and four propose to change the

\$1,000 limitation for Village expenditures without prior approval of the Council and sealed bids to a percentage of the General Fund budget.

Ryan offered a better solution to achieve the desired result without multiple modifications to both Sections 12.1, Purchase and Sale of Property, and Section 12.2, Contracts. He believes that a comprehensive rewrite of these sections is needed. Ryan suggested that Council place one question on the ballot asking if Chapter 12 of the Village Charter should be amended to allow the Village Council to adopt an ordinance regarding purchase and sale of property and contracts. If passed by the voters, Council can adopt a comprehensive ordinance to set guidelines for every aspect of contracts and purchases. It was noted that this was done successfully with Chapter 11 of the Charter, in that Village voters allowed Council to adopt an ordinance relative to special assessments.

Council concurred with the suggestion to address the limitation for Village expenditures without prior Council approval in an ordinance. Ryan will draft language for a ballot question to be considered for adoption by Council at its November 10 special meeting. Administration will work on drafting ordinance language for Council consideration.

There was consensus of Council to proceed with each of the three ballot questions.

SECOND READING OF ORDINANCE #317 AMENDING CHAPTER 7 OF THE MUNICIPAL CODE REGARDING WATER SUPPLY & SEWER DISPOSAL SYSTEM REVENUE BONDS SERIES 2004

McCleary conducted the second reading of Ordinance No. 317 amending Chapter 7 of the Municipal Code. This is an ordinance to provide for the construction of additions, extension and improvements to the water supply and sewage disposal system of the Village of Beverly Hills; to provide for the issuance and sale of revenue bonds to pay the cost thereof; to prescribe the form of the bonds; to provide for the collection of revenues from the system sufficient for the purpose of paying the costs of operation and maintenance of the system and to pay the principal of and interest on the bonds; to provide for the segregation and distribution of the revenues; to provide for the rights of the holders of the bonds in enforcement thereof; and to provide for other matters relating to the bonds and the system.

Motion by McCleary, seconded by Woodrow, to adopt Ordinance No. 317 amending Chapter 7 of the Municipal Code.

The ordinance in its entirety is available for public review at the Village offices.

In response to a comment from Domzal, Murphy stated that the Village plans to proceed with the water main replacement program using Drinking Water Revolving Fund revenue bonds. This ordinance authorizes the issuance of debt for this project regardless of whether the Village proceeds with a bond issue through DWRF or the open market. Murphy related that Spallasso received an e-mail today indicating that the State anticipates that an appropriations bill will be passed that will fund the DWRF at \$850,000,000, which should allow the State Department of Environmental Quality to accommodate all of the projects including the one from the Village of

Beverly Hills. Murphy stated that the timing of the water main project seems to be on target and moving forward.

Boy Scout Tim Holton of 32400 Sheridan asked for an explanation of an ordinance, which was answered by Downey.

Roll Call Vote:

Motion carried (7 – 0).

REVIEW AND CONSIDER PROPOSALS FOR FURNACE REPLACEMENTS

Pfeifer reported that one of the municipal building's three furnaces became inoperable last week. The company that has been servicing the gas forced-air furnaces suggested that this furnace be replaced because parts are no longer available for the 29 year old furnace. Four bids were received for a replacement furnace.

Motion by Pfeifer, seconded by Woodrow, to approve the low bid from Family Heating & Cooling to replace the Village office furnace in the amount of \$1,595 from Account #101-900-982 Capital Expenditure/Building & Site Improvement.

Roll Call Vote:

Motion carried (7 – 0).

REVIEW AND CONSIDER PROPOSAL FOR FIVE-YEAR RETIREE HEALTH CARE ACTUARIAL STUDY

The Village of Beverly Hills Retiree Health Care Program approved by Council in 1993 is funded as part of the budget. It is the Village's practice to conduct a Retiree Health Care Fund valuation every five years, with the last valuation performed in 1998. Before Council for consideration is approval for an actuarial valuation of the fund as of December 31, 2003. A Health Plan valuation is timely in light of the recently adopted ordinance enabling the Village to invest in Retiree Health Care funds in accordance with the Public Employee Retirement System Investment Act. Woodrow related that the Retiree Health Care Fund has \$863,007.01 in assets as of September 30, 2003.

Motion by Woodrow, seconded by Schmitt.

Resolved that the Village of Beverly Hills engage the firm of Gabriel, Roeder, Smith and Company to perform an actuarial study of the Retiree Health Care Program for a cost not to exceed \$8,000. It is the Village's practice to conduct this valuation every five years. Funds for this service will be charged to Account #285-248-831.00.

Roll Call Vote:

Motion carried (7 – 0).

REVIEW AND CONSIDER INSURANCE RENEWAL PROPOSALS

Beverly Hills is provided with property and liability insurance through the Michigan Municipal Risk Management Authority (MMRMA). The Village has contracted with MMRMA for services since 2000, and for a period of time prior to 1996. Mooney related that the rates are increasing this year by 10.4 percent.

The current 2002/03 policy with MMRMA is for a \$10,000,000 limit of liability with a \$75,000 self-insurance retention. The Village has coordinated its insurance plan with AON Risk Services for pollution and remediation insurance coverage. The total paid in 2002/03 for these premiums was about \$108,000. The total premiums this year are anticipated at approximately \$119,000.

Motion by Mooney, seconded by Pfeifer.

Resolved that the Village Council renew its property and liability insurance policy with MMRMA to reflect a \$10,000,000 Limit of Liability with a \$75,000 Self-Insured Retention and approve the proposal from MMRMA for property and liability insurance in the amount of \$88,059. The costs will be paid from the appropriate line items in the General, Special Revenue and Enterprise funds.

Further resolved that the Village Council approves the continued coordinated insurance plan with AON Risk Services and MMRMA for pollution and remediation insurance coverage to effectively provide a \$10,000,000 Limit of Liability with a \$75,000 Self-Insured Retention in the amount of \$21,179 to AON Risk Services and \$10,250 to MMRMA. The costs will be paid from the appropriate line items in the General, Special Revenue and Enterprise funds.

Further resolved that the Village Council directs Village Administration to continue to fund the MMRMA Self-Insured Retention Fund in the amount of \$12,100 annually until such time as the fund is adequately restored.

Comments and questions were addressed by Murphy. He confirmed the figures reported in the background material distributed to Council. Murphy related that there are basically three risk providers to municipalities in the state of Michigan – the MMRMA, the Alliance Fund, and the Michigan Municipal League Meadowbrook Insurance product. All are state pools.

The Village was with MML/Meadowbrook in 2000 when it went out for bids for property and liability insurance. Murphy stated that MML/Meadowbrook will quote a price but does not bid competitively against Alliance or MMRMA. The MMRMA is a competitive product, and the Village has done well with their coverage for a number of years. They were the first pool in Michigan to provide any level of coverage for basement backups, which is why the Village coordinates coverage between MMRMA and AON.

Murphy mentioned that he was recently appointed as a member of the MMRMA's Finance Committee. His goal is to keep prices down. In answer to an inquiry, Murphy stated that one reason for the increase in the cost of premiums is that the reinsurance market is still unstable.

Roll Call Vote:

Motion carried (7 – 0).

REVIEW AND CONSIDER PERSONNEL COMMITTEE'S RECOMMENDATIONS

Domzal commented that the Personnel Committee consisting of Downey, Pfeifer and himself met on October 27, 2003 to consider personnel issues. The Village of Beverly Hills is about to embark on a strategic planning process. A committee of 20-25 individuals will be established to

work with a facilitator from Detroit Executive Services Corporation to develop a long-range plan that identifies what is important to the residents of the Village of Beverly Hills. The Personnel Committee reviewed 45 applications submitted by qualified individuals for a position on the Strategic Planning Development Committee (SPDC).

Domzal outlined recommendations of the Personnel Committee before proposing a motion to appoint members to the SPDC.

The Committee recommended that Council limit its involvement with the SPDC. It is proposed that one Council member and one alternate member sit on the committee as well as two individuals from Village staff. Public Services Director Spallasso and Director of Public Safety Woodard have indicated their willingness to serve on the committee.

It is recommended that the SPDC should look for opportunities to report back to Council from time to time on its progress. This will ensure that the end result has a broad “buy-in” from everyone.

The Personnel Committee suggests that all willing applicants who are not selected to serve on the core committee consider serving on various sub-committees.

Domzal commented that, in its selection process, the Personnel Committee placed strong emphasis on the essays requested on the application as well as communications that took place during the orientation meeting. The Committee also looked at such factors as precinct diversity, age and gender diversity, and applicant availability to attend meetings.

Motion by Domzal, seconded by Mooney.

Whereas the Personnel Committee of Council has reviewed a large contingent of highly qualified applicants for a position on the core Strategic Planning Development Committee and has considered offering a group that is diverse in interest, age, and residence in the Village, the Personnel Committee recommends the following 19 applicants plus two Village staff members, Renzo Spallasso and Karl Woodard:

Barbara Aylesworth	Diane Gagnier	Jim Merritt
Casimer Badynee	Marcia Gershenson	Michele Mills
Ann Baker-Zainea	Gary Grabowski	Cindy Obermeyer
Anne Bernardini	Kimberly Holland	Walter Piper
Gregory Burry	Frances Knorr	John Ross
Jeri Davis	Rosanne Koss	Robert Ruprich
Patrick Westerlund		

Downey thanked all those residents who came forward and applied to serve on this committee.

Schmitt commented that he is pleased with the staff members chosen. He thinks that the candidates chosen by the Personnel Committee are well qualified, and he congratulated them. The Committee did a good job of rejecting single-issue candidates. However, he does not agree with the Personnel Committee rejecting people because they were considered influential,

persuasive and leaders of the community. The documents originally presented to Council outlining the strategic planning process called for people to be appointed from Council, boards, and staff. There are no people recommended for appointment who are on the Planning Board, Parks and Recreation Board or any other boards. He will not support the motion for these reasons.

Roll Call Vote:

McCleary - yes
Mooney - yes
Pfeifer - yes
Schmitt - no
Woodrow - yes
Domzal - yes
Downey - yes

Motion carried (6 – 1).

The next issue deals with Council representation on the SPDC. There has been discussion on how many members of Council should be selected to the committee. It was the recommendation of the Personnel Committee that Council should have input in the process without getting involved to such a degree to influence the results of the committee.

Motion by Domzal, seconded by Schmitt, that there be one Council member appointed to the Strategic Planning Development Committee and one alternate who will attend in that member's absence. Consistent with established policy regarding selection of Council liaisons, the Council member and alternate will be appointed by the Council President.

McCleary asked if the Council person appointed will serve as a participant or a liaison. Murphy responded that the Council person will be an active participant engaged in the process.

Downey questioned whether the Council participant will also serve as a liaison in terms of reporting on committee activity to Council or whether the SPDC will generate a report to Council. Murphy responded that it would be appropriate for the Council appointee to give an update on the committee. There will also be periodic reports from the committee at large.

Sharon Tischler of 21415 Virmar Court asked questions about the function of the facilitator. Murphy responded that the facilitator will serve as the leader of the meeting. The group will meet as a whole and often break into smaller groups to study various subjects. Other people will be invited at times to join sub-groups to study key strategic initiatives. There will be focus groups. The core team will consist of 19 resident members, two individuals from staff, and a Council member.

Tischler questioned whether a Council person is necessary in lieu of two Village staff members. Murphy responded that this topic has been debated. The people from DESC have suggested that Council has to buy into this plan in the end. Council understands that there is a balance to its participation in this group.

Roll Call Vote:
Motion carried (7 – 0).

Domzal stated that another item that the Personnel Committee considered at its October 27 meeting was an update of the selection process for board and committee members. This document is included in Council's organizational policy manual. Council is in receipt of a copy of the Selection Process document showing proposed changes. The intent of the Personnel Committee was to bring it up to date and more consistent with what is being done. Domzal outlined the changes.

Motion by Domzal, seconded by Woodrow.
Resolved to amend the selection process for board and committee appointments in accordance with the document that has been submitted and approved by the Personnel Committee. The document is on file for public review at the Village offices.

Council agreed to an amendment suggested by Schmitt in item #6 to change the word 'shall' to 'may' to read "The Committee *may* choose two or three candidates listing the order of preference."

Motion carried (7 – 0).

PUBLIC COMMENTS

Bunker Kelly of 21526 Corsaut Lane commented on appointing Village staff to the Strategic Planning Development Committee and asked if they are on the payroll when they attend meetings. Murphy responded that these staff members will not be compensated for their time on the SPDC. They are committed to the Village and they see the value in this strategic planning process.

Kelly suggested that the Village take advantage of public access cable television to promote Village assets and services and to build pride in Beverly Hills.

REPORTS – MANAGER

Eagle scout candidates Andy O'Reilly and Michael Sabat have done an excellent job installing the sled hill steps. Before this weekend, they had installed 93 steps to complete the southeast stair and had made progress on the northwest and southwest sides.

The Retirement Board conducted interviews with four consulting firms following its review of the qualification statements for Investment Consulting and Performance Monitoring services. The Board has directed staff to enter into negotiations with Asset Strategies of Auburn Hills and to present the details of the scope of work and contract terms to the Board at its next regularly scheduled meeting of November 18th.

A Council study session to include a business agenda item is scheduled for Monday, November 10th at 5:00 p.m. at the Public Safety Building.

The first meeting of the Strategic Planning Development Committee is scheduled for Tuesday, November 11th at 7:30 p.m. in the Council chambers. Letters will be sent to the SPDC appointees inviting them to the meeting.

The Village offices are closed on Tuesday, November 11 in observation of Veteran's Day. Rubbish collection dates are not affected by the holiday.

Mooney commented that she read that the cameras at major intersections monitoring traffic flow and timing lights may be deemed illegal. Spallasso stated that these cameras have been questioned since technology made it possible to use them for purposes other than controlling traffic. He assured Council that the Road Commission for Oakland County follows guidelines and the Traffic Safety Division only uses those cameras for traffic control purposes.

COUNCIL

McCleary stated that the Zoning Board of Appeals will meet on Monday, November 10. He thanked all the volunteers who did such a great job on the Halloween Hoot.

Mooney reminded everyone to change the batteries in their smoke alarms and carbon monoxide detectors. She provided an update on construction of the sled hill stairs following work this weekend. The project should be completed after next weekend, weather permitting.

Pfeifer referred to Mr. Kelly's comment relative to sharing information about the Village via cable television. She would like to develop a newscast that would appear on cable channel 15 capsulizing information discussed at Council meetings, interviewing people, and expanding contact with residents.

Pfeifer stated that it has been a privilege for her to work with the Personnel Committee on the Strategic Planning Development Committee appointments. She is delighted with the quality and the number of people who have come forth.

Schmitt thanked administration for removing annoying lawn signs that spring up in the road rights-of-way. He thanked the Village Woman's Club for donating two new picnic tables to Beverly Park, one of which is wheel chair accessible. Schmitt congratulated Pat Greening and her crew of volunteers for the Halloween Hoot.

Domzal stated that the Planning Board will meet on Wednesday, November 12 to complete discussion on the Site Development Requirements section of the ordinance.

Domzal related that he had an opportunity to meet the Director of the Michigan Department of Environmental Quality, Steven Chester. He asked where things are heading relative to the issue of unfunded mandates. Chester stated that the MDEQ is trying to work with municipalities in southeast Michigan and is sensitive to the fact that funding of sewer treatment facilities will get expensive for municipalities.

Woodrow thanked the Retirement Board members for the time and energy that went into meetings to analyze and select a consulting firm to provide municipal investment advisory services to the Board.

Woodrow commented that the Halloween Hoot was a great community event. He suggested soliciting sponsors to support the stations set up through the park.

Downey asked for Council members to make their interest known if they wish to serve on the Strategic Planning Development Committee.

Downey reported on a recent SEMCOG (Southeast Michigan Council of Governments) meeting he attended with a primary subject being regionalization. There will be a meeting on the topic of aid for removal of emerald ash borer diseased trees on November 19th.

Motion by Pfeifer, seconded by Woodrow, to adjourn the meeting at 9:45 p.m.

Motion carried.

Doyle Downey
Council President

Ellen E. Marshall
Village Clerk

Susan Bernard
Recording Secretary