

Present: Chairperson Schmitt; Vice-Chairperson Greening; Members: Davis, Harmon, Nelson and O'Reilly

Absent: None

Also Present: Assistant to the Manager, Pasioka
Council liaison, Woodrow
Council member, Mooney

Chairperson Schmitt called the meeting to order at 7:30 p.m. in Beverly Park.

APPROVE MINUTES

MOTION by Greening, seconded by Davis, to approve the minutes of a regular Parks and Recreation Board meeting held on March 21, 2002 as submitted.

Motion passed unanimously.

PUBLIC COMMENTS

There were no comments from the public

WELCOME NEW MEMBER WILMS AND COUNCIL LIAISON WOODROW

Schmitt welcomed newly appointed board member Tammy Wilms and the board's new Council liaison, Hugh Woodrow.

BRICK SALES UPDATE

Davis reported on the number of paving bricks sold for the new walkway and mentioned that sales are continuing. She has sold a \$100 brick to former Governor Jim Blanchard.

CONSTRUCTION UPDATE

The fence along Beverly Road has been installed. The playground equipment order is in transit. Work on the parking lot is progressing with the course grading completed. Final grading and paving will begin after the playground equipment is delivered and sidewalk work is done so that the surface will not be damaged by heavy equipment.

DISCUSS PARK RENOVATION FINANCIAL SHORTFALLS

Schmitt reviewed that, at the time plans were prepared for the park improvement program and the dedicated millage was placed on the ballot, there was unanimous agreement of the Parks and Recreation Board, Council, and administration that the construction oversight for the project would be done in house with minor support work from consulting engineers Hubbell, Roth & Clark (HRC). It was then suggested at the June 2001 meeting that the Parks and Recreation Board accept a construction manager program to implement the park improvement projects. HRC would be in charge of topography, site planning, drainage, sequencing, bidding, etc.

Schmitt stated that HRC has done a great job. However, the cost for their participation could total about \$150,000. This is the approximate amount of the shortfall in funding to complete the park improvement project. The Village will need to allocate money over the course of the construction project to cover the amount that HRC's further involvement added to our expenses.

The Board asked Woodrow to be its advocate to secure funding for completion of the park improvement program.

PARK CLEAN UP – MAY 11

The annual Park Clean up will take place on Saturday, May 11 from 10:00-12:00. The following Saturday, May 18 is the rain date. Harmon stated that volunteers will probably meet at the basketball court area instead of the pavilion due to the park construction. He outlined areas in the park where volunteer efforts are needed this year. John Knotts has offered to provide refreshments on behalf of the Lions Club.

SCOUTS IN ATTENDANCE

Boy Scouts Matthew and Robert Prina of Troop 230 from the Southfield Church of Jesus Christ for Latter-day Saints were present to earn their communications merit badges.

MEMORIAL DAY CARNIVAL UPDATE

Greening reported that the Village Woman's Club is planning the Memorial Day Carnival and hopes to use as much of the park as is available.

CONCERTS UPDATE – OPENING CEREMONY ON JUNE 23

The Red Garter Band will perform at the Sunday, June 23 concert in Beverly Park. The Grand Opening planned to celebrate the new park improvements will take place as part of this concert. Greening will have more details on this event at the next meeting.

Greening does not have the entertainment confirmed for the July concert. A group called "The Millionaires" will perform at the August 25 concert. Three bands from Seaholm, Roeper and Groves high schools will play during and after the main event. A flyer publicizing the concerts will be included in the next Villager newsletter.

GRANT APPLICATIONS

Pasieka stated that a grant application was submitted to the Michigan Department of Natural Resources Trust Fund and Land and Water Conservation Fund for improvements to the pond area of Beverly Park. The Village is asking for \$60,000 in matching funds for a \$120,000 project.

A grant application will be submitted in June for Baseball Tomorrow funds sponsored by Major League Baseball. The funds would be used for improvements to the ball diamonds in Beverly Park. Questions from board members were addressed by Pasieka.

PARK OPENER DUTY REVIEW

A sheet listing the duties of the park opener was distributed to Board members. Greening asked that this be a topic of discussion since this list has not been updated since 1996. She requested clarification on a few matters.

Topics discussed were cleaning of the rest rooms, providing the YMCA camp director with a key to the facilities, and how to encourage people who reserve the pavilion to fill out and return the survey form.

Pasieka outlined the arrangement with the YMCA camp director with respect to the use of the pavilion for its summer camp activities. The park opener checks with the camp director on a Monday and again on Friday. Keys to the supply area and restrooms are given to the camp director so that the campers can use the pavilion as a home base. They do not arrive and leave at regular times.

Pasieka related the responsibilities of the park opener. She checks the pavilion prior to each park rental. The park opener Pasieka has worked with for the past five years is extremely dependable, and he communicates with her on a regular basis. He will speak with the park opener about a concern expressed about the cleanliness of the rest rooms. Pasieka will look into ways to encourage people who rent the pavilion to return the surveys.

DISCUSS PARKS AND RECREATION BOARD'S ROLE IN JUNE 13 APPRECIATION DINNER

An appreciation dinner will be held for Village volunteers at the Birmingham Country Club on June 13. The Council President has asked Schmitt if the Parks and Recreation Board will provide the entertainment for that evening.

MOTION by Nelson, seconded by Wilms, to assign O'Reilly as entertainment chairperson for the June 13 Appreciation Dinner.

Motion passed unanimously.

ADMINISTRATION COMMENTS

Pasieka distributed a copy of a letter written by Public Services Director Spallasso to the residents of Allerton Drive regarding suspending the parking restrictions on the east side of Allerton for about 60 days until the parking lot paving is completed.

Pasieka handed out an information sheet from Spallasso regarding compost. It says that the park improvements, specifically the new paved parking lot, precludes dispensing compost from the park. Other arrangements have not been made as yet to receive compost for Beverly Hills residents this year. Plans are underway to find an alternate compost dispensing site, which will be ready in 2003. There is not an acceptable location at the Village municipal site to store the 40 tons of compost delivered by the Southeastern Oakland County Resource Recovery Authority (SOCRRA).

For those Beverly Hills residents who would like to obtain free compost from SOCRRA, arrangements have been made for them to pick it up at the Rochester Hills facility. The directions and hours are on the sheet.

Parks and Recreation Board members thought that an alternate location for the compost could have been located since the Village has known about the parking lot improvements for a year.

MOTION by Harmon, seconded by O'Reilly, to recommend that administration reconsider its decision not to dispense free compost to Village residents this year.

Motion passed unanimously.

Schmitt questioned the reason for a construction crane and port-o-john on the Douglas-Evans property. Pasioka answered that the area is being used as a staging site for equipment for the north Evergreen Road bridge replacement.

BOARD COMMENTS

Davis welcomed Tammy Wilms to the Parks and Recreation Board.

Greening mentioned that the Parks and Recreation Board has been given two pumps that can be used for the pond improvement project. The gift is from an anonymous donor.

Harmon thanked the boy scouts for attending tonight's meeting. He welcomed Tammy Wilms and Hugh Woodrow to the board.

Harmon asked if administration has received an update from Lillian Dean from the Southeastern Oakland County Water Authority on the Riverside Park project. Pasioka stated that Lillian Dean and Mr. Johnson will attend the May meeting to give a presentation to the Board on the proposal for a butterfly garden park at Riverside Park.

Schmitt expressed disappointment that Council has not allocated any money for capital improvements to the park in the proposed 2002/03 budget. He hopes Council sees fit to start accruing funds for park improvements and for matching funds grant applications. Schmitt renewed his invitation to Council to hold a Council meeting in Beverly Park during the summer.

The meeting was adjourned at 8:24 p.m.

**Phil Schmitt, Chairperson
Parks and Recreation Board**

**Ellen E. Marshall
Village Clerk**

Susan Bernard, Recording Secretary