

Present: Chairperson Schmitt; Vice-Chairperson Greening; Members: Mooney and O'Reilly

Absent: Cobleigh, Davis and Harmon

Also Present: Assistant to the Manager, Pasieka
Council Liaison, Domzal

Chairperson Schmitt called the meeting to order at 7:30 p.m. at the Village municipal building at 18500 W. 13 Mile Road. The regular October Parks and Recreation Board meeting is being held tonight in lieu of the scheduled meeting date of October 18. Proper notice of this meeting has been given.

Davis and Harmon's absences are excused due to the change in meeting date.

APPROVE MINUTES OF A SPECIAL PARKS & RECREATION BOARD MEETING HELD ON SEPTEMBER 13, 2001

MOTION by O'Reilly, seconded by Mooney, that the minutes of a Special Parks and Recreation Board meeting held on September 13, 2001 be approved as submitted.

Motion passes unanimously.

APPROVE MINUTES OF A JOINT COUNCIL AND PARKS & RECREATION BOARD MEETING HELD ON SEPTEMBER 20, 2001

MOTION by Mooney, seconded by O'Reilly, that the minutes of a joint Council and Parks and Recreation Board meeting held on September 20, 2001 be approved as submitted.

Motion passes unanimously.

PUBLIC COMMENTS

In answer to an inquiry, Dan Nelson of 32311 Sheridan was informed by administration that tonight's meeting was properly posted.

HALLOWEEN HOOT UPDATE

Plans are underway for the Halloween Hoot to take place on Sunday, October 28 in Beverly Park.

HRC BIDS AND SPECIFICATIONS PRESENTATION

The Parks and Recreation Board met with the Council on September 20 to review preliminary plans for the CMI grant related projects for Beverly park. Council unanimously passed a motion at that meeting supporting the plan and authorizing preparation of detailed drawings necessary to complete the CMI grant related park improvement projects.

Hubbell, Roth & Clark has prepared a set of plans that conform to the drawings approved by Council. Parks and Recreation Board members have received a copy of the plans. Questions and comments on the plans were addressed by Larry Ancypa from HRC. Absent member Harmon has submitted his comments in writing. Board members suggested the following modifications to the plan.

- 1) The path from the flagpole to the playground equipment should meander a little more.
- 2) The southern skating rink should extend further south and west, and the northern skating rink should be enlarged and extended southerly.
- 3) The depth of the bio-retention area and the planting detail should be checked with board member Harmon. Harmon suggests more native plants in the bio-retention area.
- 4) The landscape plan notations should be coordinated with the letter designations for planting material.
- 5) The plans should be changed to show fencing in lieu of plantings from the vehicle entrance west to the pedestrian entrance and also west of the pedestrian entrance.
- 6) The southern play equipment on page L-4 should be connected to the central section.

RESOLVED by Greening, seconded by Mooney,

WHEREAS, during the September 20, 2001 joint meeting with the Parks and Recreation Board, Council unanimously found that the park renovation plan as presented was complete in thought and represented appropriated direction; and

WHEREAS, Council unanimously supported the plan and authorized detailed drawings necessary to complete the CMI grant related park improvement projects to be prepared; and

WHEREAS, the Village's consulting engineers Hubbell, Roth & Clark prepared detailed drawings necessary to complete the grant and related projects; and

WHEREAS, the Parks and Recreation Board has reviewed the plans dated October 10, 2001 and made minor modifications;

NOW THEREFORE BE IT RESOLVED, that the Parks and Recreation Board hereby approve the plans as modified and advise Council that the detailed plans prepared by HRC conform to the plans presented at the joint meeting. Further, the Board requests Council to direct administration to proceed to implement and complete the CMI grant related park improvement projects.

Resolution passes unanimously.

Ancypa indicated that HRC will add a few additional details to the plans before they are submitted to contractors for bidding. He will attempt to include the changes made tonight into the plans that will be presented to Council for review and approval at its October 15 meeting.

OTHER BUSINESS

Pasioka will attend the state sponsored workshop in Lansing tomorrow that is required in order to proceed with State approval and the bidding process.

Pasieka commented that an order form for purchasing gift bricks was included in the last issue of the Villager newsletter. Davis has received orders for a dozen engraved paving bricks.

Ancypa remarked that, based on the schedule for State approval of the plan and the timing of the bidding process, the earliest Council will be able to award a contract for the project will be the first meeting in December. Considering that a good portion of the contract involves the bituminous parking lot, better prices may be available if the Village bids the project in late January. The parking lot improvement could be the first project on the contractor's schedule when the bituminous plants open in April. Work on park improvements can begin as soon as the frost comes out of the ground in the middle of March or first of April.

The board concurred with the schedule suggested by Ancypa.

ADMINISTRATION COMMENTS

Pasieka reported that the Village has received \$410.00 in donations towards park improvements in memory of former Parks and Recreation Board and Council Member Dick Haggerty.

The Village Woman's Club of Beverly Hills is selling posters and cards as a fund raiser for Beverly Park improvements. The items feature a photograph of Beverly Park taken by local artist Chuck Krause. Eight cards can be purchased for \$10.00. The posters cost \$20.00 unframed and \$75.00 framed. The cards and poster are on display in the lobby, and orders are being taken at the municipal building.

Pasieka asked for clarification from Ancypa on when revised park improvement plans will be available for distribution to Council. Ancypa will have the plans delivered to the Village office by 2 p.m. tomorrow. Most of the changes made tonight will be included in the revised plans for Council review.

BOARD COMMENTS

Greening asked if administration has been in contact with the residents abutting the west corner of the park who are encroaching onto park property. Pasieka responded that a letter from the building official has been mailed to those people. A copy of the letter has been provided to board members.

In answer to an inquiry, Schmitt stated that the YMCA use of the park will be an agenda item for next month's meeting.

Schmitt observed that the park benches in Beverly Park have been refurbished and look great. Pasieka stated that this is an Eagle Scout project undertaken by Jeffrey Apczynski.

The meeting was adjourned at 8:15 p.m.

**Phil Schmitt, Chairperson
Parks and Recreation Board**

**Ellen E. Marshall
Village Clerk**