

Present: Chairperson Schmitt; Vice-Chairperson Greening; Members: Davis, Mooney and O'Reilly

Absent: Cobleigh and Harmon

Also Present: Village Manager, Murphy
Assistant to the Manager, Pasieka

Chairperson Schmitt called the meeting to order at 7:30 p.m. in the Beverly Park pavilion. Cobleigh's absence is excused due to illness. Harmon is out of town and his absence is excused.

WAIVE NOTICE OF SPECIAL MEETING

RESOLVED by Greening, supported by Davis, to waive notice of special meeting.

Roll Call Vote:

Resolution passes unanimously.

REVIEW HUBBELL, ROTH & CLARK CONTRACT

Parks and Recreation Board members are in receipt of a copy of a letter of understanding dated August 23, 2001 between Hubbell, Roth & Clark, Inc. and the Village of Beverly Hills outlining the scope of work to be undertaken with respect to Beverly Park improvement plans. Murphy pointed out modifications to the letter prepared by HRC. Those and a few additional changes suggested by the board are as follows:

#7-A Sled Hill Improvements should read, "Propose step configuration **and other alternatives** for the northeast and southwest slopes.

#8-A Pond Building should read, "Develop concepts and cost estimates and present to Board.

#9-J Basketball and Tennis should be stricken from the contract.

#3-B North Fence Replacement should read, "Prepare plans and specifications **for bidding** to be included in CMI Grant Project.

#11- The letter of understanding should include the east side fence and assigning it to the priority list.

Relocation of skating ponds should be part of the conceptual grading plan.

The Ecological Garden Proposal for Beverly Park prepared by Jack Harmon was reviewed and approved by the board and will be included in the plan.

Murphy clarified that this is the contract that will take the Village through the design development phase on all elements of the park improvement program and through the bidding stage on the CMI grant related items when combined with the previous \$14,000 CMI based contract with HRC. Once the projects have been bid and contracts are signed, Village staff

will oversee the construction with some assistance from HRC to do surveying on an hourly basis.

Murphy stated that the HRC will be working on all of the design concepts and implementation strategies this winter. The current focus is on preparation of engineering and construction documents for CMI related projects so that bidding can proceed.

MOTION by Greening, supported by Mooney, to recommend that Council authorize administration to proceed with the contract with Hubbell, Roth & Clark, Inc. as amended for Beverly Park Improvement Plans.

Motion passes unanimously.

MEMO FROM DAVID JENSEN

David Jensen, who designed the concept for the park entranceway, has submitted a memo dated August 29, 2001 to the Village Manager offering his opinions on the park entranceway and parking lot design. Murphy related that he and Todd Stearn met with Jensen and representatives from Hubbell, Roth & Clark to discuss these items. Jensen has some ideas he would like brought before the Parks and Recreation Board for consideration.

There is no issue with constructing the north fence from anodized aluminum. Jensen believes that the original design for the archways at the new entrance should be followed. The design details that would provide extra flourish and add character to the archways require wrought iron construction. Jensen also feels that stone piers will add to a sense of place and time. The design elements he proposed in the original design were in keeping with the 1920's theme.

Jensen feels that a concrete curb next to an asphalt parking lot gives it a shopping mall look. What he was trying to convey in the original design was the idea of a flat sheet of asphalt with a rolled edge. Choosing the rolled asphalt edge or a concrete curb will not effect drainage considerations.

Lastly, because Jensen would like to see a brownish-blue cultured stone used on the stone piers, he is concerned that the red brick pavers coming in from the pedestrian entrance are going to clash. He views this as a design problem.

Murphy related that Jensen has some concerns about HRC carrying through the special design elements originally proposed. Jensen recommends bringing in a landscape architect as an aesthetic representative to the board. Murphy contacted the firm suggested by Jensen and found that the fees are in the same range as those of HRC.

Schmitt summarized that Jensen's concerns are the material used to construct the archways, the facing on the columns, and the material for the parking lot curb. Another concern is that brick pavers located near the pedestrian entrance will clash with the stone entrance columns. Jensen is proposing that the Village engage a landscape expert to oversee the consulting engineers.

Wally Alix from Hubbell, Roth & Clark introduced architect Larry Ancypa and landscape architect Steve Pyk. Ancypa distributed a comparison sheet of costs and quantities for various park items and pros and cons for each material.

Parking lot curbing - There is estimated to be 1,500 lineal feet of parking lot curbing. The cost of asphalt is \$8 per unit compared with the \$17 cost for concrete curbing. Asphalt curbing is more economical.

Entrance gate column facing - There is approximately a \$1,500 cost difference between stone and brick. It was noted that Jensen's example shows cultured stone which is less costly than the stone quoted by HRC. Ancypa remarked that the pavilion and fireplace is brick, and one of the concept sketches shows brick columns. Stone is a more porous material and may be more susceptible to graffiti and winter road salt damage.

Entrance gates and arches – HRC estimated the cost of wrought iron versus aluminum/steel arches. The twisted roping design is only available with wrought iron. The cost of the gate includes the light fixtures and electrical service to the fixtures

Board members discussed whether to use brick, stone, or cultured stone for facing on the columns. It was suggested that brick is less porous than stone and easier to clean as well as being more resistant to vandalism. It was agreed that the brick pavers will not be laid until the sidewalk reaches the inside of the park.

MOTION by Greening, supported by Davis, to recommend that brick be used as the facing on the columns.

Motion passes unanimously.

The board agreed that there should be brick pillars at the east entrance of the parking lot. HRC estimated the cost to be \$2,000 for each pillar.

Parking lot curbing was the next item discussed by the board.

MOTION by O'Reilly, supported by Mooney, to recommend that the parking lot curbing be constructed of asphalt.

Motion passes unanimously.

MOTION by Davis, supported by Greening, to recommend that the Beverly Road fence be of aluminum and the archways be constructed of wrought iron.

Motion passes unanimously.

Parks and Recreation Board members did not recommend engaging a landscape architect to review plans prepared by HRC.

PARK PLAN PRESENTATION BY HRC

Ancypa displayed a site plan of the Beverly Park parking lot area. The drawing is not complete because a decision had not been made on the construction of the curb, which effects the grade and finish design. The engineers will proceed with the plans based on asphalt curbing. The engineers were asked to install an asphalt pad for the portajohn so people do not have to walk through mud and to screen it from obvious view.

Alix outlined the drainage plans for the parking lot. The configuration of the parking lot was discussed. It was agreed that there will be a concrete center island with an asphalt pedestrian walkway extending to the pavilion area. The center island will be broken at a couple of points to create a walk through. Discussion on the plantings in the center island will be deferred until Harmon is present to offer his input. The board recommended that the parking lot plan be revised to show angle parking.

Schmitt pointed out that the placement of the sidewalk as shown on the plans from the flagpole to the entranceway does not line up with the Beverly/Norchester crosswalk. The plans should be revised so that pedestrians can safely cross the street. The engineers will revise the plans accordingly.

Steve Pyc displayed three concept plans for the playground area with variations on layout, overall size, and pricing. Cost estimates include landscaping and installation. Board members reviewed and discussed the plans and came to a consensus to combine features of two of the plans. HRC will incorporate the ideas suggested by board members into a revised playground plan for review at the next meeting. The playground subcommittee will meet with HRC to assist in the selection of playground equipment. HRC will bring catalog cuts of the proposed equipment to the next meeting.

MOTION by Mooney, supported by Greening, to recommend playground design #1 with the equipment flipped, a concrete sidewalk extending to a middle seating area with no perimeter sidewalk, and a sand area with entrance as shown on design #3.

Schmitt opened the floor for public discussion of the park improvement plans. There was no one from the public who wished to be heard.

Motion passes unanimously.

The meeting was adjourned at 9:16 p.m.

**Phil Schmitt, Chairperson
Parks and Recreation Board**

**Ellen E. Marshall
Village Clerk**