

REGULAR COUNCIL MEETING MINUTES - MONDAY, AUGUST 7, 2000 - PAGE 1

Present: President Craig; President Pro-Tem Kennedy; Members: Downey, Munguia, Pfeifer, Stearn and Walsh.

Absent: None

Also Present: Village Manager, Hanlin
Assistant to the Manager, Pasieka
Village Clerk, Marshall
Finance Director, Wiszowaty
Village Attorney, Ryan
Director of Public Safety, Woodard

President Craig called the meeting to order at 7:45 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF REGULAR COUNCIL MEETING HELD ON MONDAY, JULY 17, 2000

A change was made on page 4, third paragraph, to delete the second sentence beginning with, "It was agreed..."

MOTION by Kennedy, supported by Stearn, that the minutes of a regular Council meeting held on Monday, July 17, 2000 be approved as amended.

Motion passes unanimously.

PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA

Sharon Tischler of 21415 Virmar Court informed Council that there is a substantial amount of debris in the Lahser Road right-of-way near the Westwood Common development. A pile of tree branches and brush has been there for some time. Hanlin will look into it.

Tischler questioned why the traffic signal on 13 Mile Road, west of Pierce and east of Southfield Road, functions at all times even in the late evening hours when the only subdivision it serves is in the City of Southfield. She has observed that this signal causes traffic to back up on 13 Mile Road. Tischler suggested that the Village approach Southfield about making a change in that traffic signal at a time when 13 Mile Road is being improved.

Hanlin remarked that Beverly Hills will be working closely with the City of Southfield during future 13 Mile Road repairs. She will discuss this signal with Southfield at that time.

Tischler reminded everyone that tomorrow is election day. The polls open at 7:00 a.m.

HOLD PUBLIC HEARING AND CONSIDER SPECIAL APPROVAL AND SITE PLAN APPROVAL OF A REQUEST FROM KENSINGTON ACADEMY FOR A GYMNASIUM ADDITION AND MAIN ENTRY RENOVATION

Walsh stated that this proposal from Kensington Academy has been before the Village Planning Board on two occasions. The Planning Board held a public hearing at its July 12, 2000 meeting and took action to recommend approval of the site plan and special approval to Council.

Kensington Academy is a private school located at 32605 Bellvine Trail. The school proposes to build a gymnasium on the north side of the building and make major improvements to the facade of the school building. Walsh related that school officials mailed 65 letters to residents of the surrounding neighborhood informing them of the project and inviting them to a meeting at the school to discuss the proposed renovations. Approximately 22 people attended the meeting and voiced concerns, which were addressed by Kensington Academy.

Theodore Pappas with Fanning/Howey Associates Architects presented the concept and design for the proposed expansion of Kensington Academy. One of the goals of the project was to provide a gymnasium expansion that would facilitate the school's curriculum. This would free the current multi-use facility from acting as a combined cafeteria and gymnasium. Another objective of the project is to design a renovation of the facade, entry, and approach to create an aesthetic that is more appropriate for an academic institution.

Pappas referred to a site plan on display to indicate the 11,700 SF gymnasium and support spaces proposed on the north side of the site. He designated modifications to the facade of the school building, relocation of the new central entry, and changes to the existing back wall of the cafeteria to enclose the dumpster and delivery areas. A more efficient and safer means of dropping off students is planned. Kensington Academy is a K-8 facility with none of the students being of driving age. The proposed addition meets ordinance requirements with respect to height limitations. The facade renovations are in keeping with the character and scale of the surrounding residential area.

Questions from Council were addressed by Pappas. He affirmed that the most recent drawings submitted to the Village address all concerns and recommendations from the Planning Board. Pappas stated that Kensington Academy is improving the facilities for the current enrollment of 216 students. There is no desire to increase the maximum enrollment of 220 students.

Council members commented favorably on the in-depth review of the proposal by the Planning Board and the extent to which Kensington Academy sought to accommodate the Village and area residents.

President Craig opened the public hearing on the Kensington Academy site plan at 8:02 p.m.

Peg Cubberly of 32755 Bellvine Trail, who lives adjacent to the school, stated that representatives of Kensington Academy were very accommodating to the comments and concerns of the residents.

No one else wished to be heard; therefore, the public hearing was closed at 8:03 p.m.

RESOLVED by Walsh, supported by Downey, to approve the Kensington Academy site plan dated August 1, 2000 subject to the Council waiving the masonry wall requirement in lieu of a greenbelt.

Council members expressed the view that a natural screening wall is appropriate in this case. Residents want the school to maintain the existing tree line along the east border.

Roll Call Vote:
Resolution passes unanimously.

RESOLVED by Walsh, supported by Downey, to approve a special use for Kensington Academy as a private school in a residential zoned district.

Roll Call Vote:
Resolution passes unanimously.

Craig remarked that the entrance to Kensington Academy is through a local subdivision. It is an unusual circumstance to have a non-public property within a closed subdivision with 220 cars coming and going from the school every day. Traffic problems have been observed. He hopes that the school will observe its commitment not to increase enrollment nor allow evening use of the facility.

DISCUSS EFFECTIVE DATE OF WATER RATE INCREASE

Craig stated that a resident raised the issue at the last Council meeting of when and how the Village imposes water rate increases. Council approved an 11% rate increase on May 1, 2000 to be effective with all water bills mailed as of July 1, 2000. Administration has provided research on how water rate increases are imposed by the Village.

Finance Director Wiszowaty summarized a memo dated August 3, 2000 to Council from the Village Manager regarding the effective date of water rate changes. He acknowledges that water bills mailed on July 1 cover consumption during the previous fiscal year. The Village Municipal Code addresses how the Village imposes water rate increases. Chapter 7, Section 7.07 (I) states: "The Village Council shall adopt by resolution a schedule of rates for water furnished by the department. Such schedule and/or any revisions thereof shall take effect for each consumer upon the next bill following the adoption thereof." Because this billing procedure is addressed in the municipal code, it would require an ordinance change to amend this policy.

Administration spoke with Plante & Moran and was informed that all of its municipal clients use this method of billing for water rate increases. Wiszowaty used a proposed water rate increase effective July 1, 2000 in the budgeting process to develop revenue numbers and balance the budget. He estimates that phasing in the increase one-third at a time would result in a revenue shortfall for FY 2000/01 of about \$38,000.

Wiszowaty addressed questions from Council. He indicated that the average cost of the 11% increase in water rates for each family is about \$6.40 per quarter.

Craig clarified that water bills are received by residents quarterly. Water meters are read on an ongoing basis and bills are sent out monthly to different sections of the Village. Everyone's meter would have to be read on the same day for a water rate increase to be effective for all residents on the same date. An alternate solution would be to phase a rate increase into each billing cycle. Craig concurs that some individuals are paying a retroactive rate increase while others are not. He noted that changing the current billing procedure would involve an ordinance change.

Downey mentioned that the Beverly Hill Municipal Code is available for review on the Village's web site (villagebeverlyhills.com).

Council members discussed the rationale for the water rate increase adopted in May.

CONSIDER APPROVAL OF GRADING PLAN FOR DETROIT COUNTRY DAY SCHOOL HOCKEY FIELD

Walsh stated that there was discussion at the last Planning Board meeting about ongoing activity on Detroit Country Day School property located on the west side of Lahser Road north of Hillview Lane. A house was recently demolished on this parcel of land. The Planning Board discussed the moving of earth in this area and questioned the school's plan for the site. The Village Ordinance states that building, grading, or excavating that causes more than five cubic yards of earth material to be disturbed shall require site plan approval. The Building Official informed the board that the school intends to level the hill to provide two practice fields for girls field hockey.

Walsh stated that Public Services Director Spallasso has obtained a grading plan from the school for the area in question. The date on the plan is July of 1998. Walsh remarked that it appears that the school knew about the grading plan for two years but did not discuss it with the Village.

MOTION by Walsh, supported by Kennedy, to have Detroit Country Day School submit adequate documents for the grading of the proposed girls field hockey area for site plan review by the Village Planning Board and Village Council.

Ron Graham, general counsel for Detroit Country Day School, was present representing the school. He affirmed that there was a permit issued by the Village for the demolition of the house. The demolition was completed in March. The current activity on the site is not a building project. There is no fill or other material being taken onto the property and no fill being removed. The school is moving existing dirt and leveling the area to provide two playing fields for girls field hockey. There was a field behind the house and in front of the house. They are leveling the hill near the former house to have two contiguous fields. The fields are being moved farther away from the street, which will increase safety.

Graham stated that DCDS has been in contact with the Village through Public Services Director Spallasso. Council members have received a copy of the grading plan for this activity. In response to

a question about the date on the drawing, Graham explained that the school proposed doing something with the property in question at the time of the upper school renovation project. Funds were not available to proceed with those plans. The school now has an opportunity to undertake this activity because someone has volunteered labor and expense to do the grading. Graham hopes that Council will consider approving the plan at this time so that it can be completed before the beginning of school.

Questions and comments from Council members were addressed by Graham.

Craig commented that the demolition of the house is not in question. Property can be graded and filled when a house is demolished. It appears that the scope of this activity was greater than the building official expected with regard to the demolition permit. The earth moving activity was brought up at a Planning Board meeting and the board referred the matter to Council.

Kennedy read the motion passed at the July 26, 2000 Planning Board meeting. The Planning Board expressed its concern regarding activity at the Detroit Country Day School site and requested that Village staff communicate with the staff of DCDS to determine whether anything further needs to be done in terms of compliance with Village ordinances. Kennedy stated that the Planning Board is not recommending any specific action.

Stearn stated that he would like the Village to be made aware of a proposed project in advance. Graham responded that he will take this message to Detroit Country Day School.

Craig recalls a conversation with the headmaster about plans to demolish the house on Hillview during discussion of the school's major renovation project about two years ago. The school received a permit from the Village to demolish the building, which was completed in March. Detroit Country Day School decided to proceed with the plan to create two playing fields when a benevolent person offered the use of a bulldozer and the manpower to do the work. School officials misinterpreted the ordinance requirements because they were not excavating or bringing in earth. Craig commented that administration's initial interpretation was that a site plan was not required. Upon review of the ordinance, it was determined that Council approval of a grading plan is required.

The school is moving an existing playing field away from the road. The drainage on the site will not be adversely affected. Craig would like assurance that a former road from the main entrance to Lahser will not be used for through traffic. If the traffic flow is not changing, Craig would support a motion to allow the school to proceed with its grading plan.

Downey commented that he would like to have a more comprehensive review of the grading plan to assure that it meets all Village requirements relative to fill dirt, drainage, and safety.

Vote on Motion:

Craig	- no
Downey	- yes
Kennedy	- no

Munguia - no
Pfeifer - no
Stearn - no
Walsh - yes

Motion fails (5 - 2).

MOTION by Stearn, supported by Pfeifer, that Detroit Country Day School be allowed to go forward with the plan #97-208 dated July, 1998 as submitted. The memo to Council dated August 3, 2000 from Renzo Spallasso was referenced.

Roll Call Vote:

Downey - no
Kennedy - yes
Munguia - yes
Pfeifer - yes
Stearn - yes
Walsh - no
Craig - yes

Motion passes (5 - 2).

Craig emphasized the importance of communication between Detroit Country Day School and the Village.

APPROVE AGREEMENT WITH BIRMINGHAM AREA SENIORS COORDINATING COUNCIL TO ADMINISTER 2000/2001 FUNDS

Hanlin stated that the Oakland County Community Development Block Grant program office administers the U.S. Department of Housing and Urban Development funds. Federal guidelines require that the community seek proposals from time to time on all services related to the use of CDBG funds. Administration advertised a Request for Proposal last year. The only response received from an eligible agency to administer the Home Chore/Repair and Dispatcher programs was from the Birmingham Area Seniors Coordinating Council (BASCC). Council is being asked to consider renewing its contract with BASCC to administer 2000-2001 CDBG money.

RESOLVED by Pfeifer, supported by Kennedy, that the Village of Beverly Hills contract with the Birmingham Area Senior Coordinating Council (BASCC) to administer its Community Development Block Grant funds for the Home Chore/Home Repair program for the Village of Beverly Hills during the 2000-2001 program year in a total amount of \$15,504.13. The contract shall be effective as of July 15, 2000 and shall be in place subject to availability of funding during the period commencing on the effective date and ending on April 30, 2001 and during additional periods as may be agreed until funding is exhausted.

Village of Beverly Hills CDBG Contract Amount:

Home Chore	\$5,948.00	Administrative Amount	\$1,011.16
Dispatch Wages	\$2,665.00	Administrative Amount	\$0.00
Home Repair	\$4,941.00	Administrative Amount	\$839.97

Roll Call Vote:
Resolution passes unanimously.

ACCEPT RESIGNATION OF DEBORAH LOWMASTER FROM THE CABLECASTING BOARD AND DISCUSS FILLING THE VACANCY

The Village has received a letter of resignation from Deborah Lowmaster from the Cablecasting Board.

MOTION by Pfeifer, supported by Downey, to accept with thanks the resignation of Deborah Lowmaster from the Cablecasting Board as of today's date.

Motion passes unanimously.

Pfeifer asked that Council discuss the appointment of a council member to fill the vacancy on the Cablecasting Board. As council liaison to this board, Pfeifer has observed that the representative from Bingham Farms is a council member, and the representative from Franklin is the Village Manager of Franklin.

The section of the original Cable Ordinance addressing board appointments gave communities the opportunity to name a council member or a member of administration to sit as a voting member of the Cablecasting Board. The newly adopted Ordinance does not specifically allow or disallow a council or administration member to be appointed to the board.

It is Pfeifer's suggestion that she be appointed as a voting member of the Cablecasting Board representing Beverly Hills. In the past, the Assistant Manager/Village Clerk served as the Village's representative. She suggested that the term of office be made concurrent with the term of the sitting council member. Pfeifer would like the appointment be made with the approval of the Cablecasting Board.

Craig commented that appointing a member of Council to this position is not prohibited. He suggested making the first announcement of a vacancy on the Cablecasting Board to begin the process of filling this position. Pfeifer could make application for the position and be considered with other applicants from the public.

Pfeifer responded that it is within the scope of Council to name one of its members to sit as a voting member on the Cablecasting Board. She proposes suspending the announcement process if Council decides to appoint a Council member to this position. Pfeifer noted that the Village has been short a voting member on this board for three months.

Ryan stated that Council can choose to appoint Pfeifer without going through a first and second announcement procedure.

MOTION by Stearn, supported by Kennedy, to appoint Dorothy Pfeifer to sit as the voting member of the Cablecasting Board on behalf of the Village of Beverly Hills for a term to run concurrent with her current term as a Village Council member.

Craig commented that a board member has the right to withdraw at any time and Council has the ability to remove that board member at any time. He will not support a motion with a term of office to run concurrent with a council term.

Ayes - Downey, Kennedy, Munguia, Pfeifer, Stearn, Walsh
Nays - Craig

Motion passes (6 - 1).

DISCUSS PRESIDENT MAKING A MOTION

Kennedy stated that the purpose of this agenda item is to establish a policy as a guide to future councils as to whether the council president should offer a motion. She has researched this topic with the assistance of the Village Clerk, Southfield Township Clerk, Village attorney, and Coco Siewert from Birmingham. The consensus is that neither Roberts Rules of Order nor the Village Charter rule against the presiding officer making a motion.

Kennedy does not believe that it is the best practice for the council president to make a motion. She would like this Council to discuss what it prefers and whether to address this topic in the policy and procedure manual.

Members of Council concurred that there should be an appearance of neutrality on the part of the presiding officer. It was indicated that a council president can offer a motion to be made by someone else at the table.

Downey commented that he is satisfied with the current process of allowing the council president to act as necessary while encouraging the president to be as neutral as possible.

Munguia stated that he has no problem with the council president introducing or discussing issues. However, he thinks that the act of making a motion should be handed off to another council member. Walsh concurred with this position. He would feel comfortable leaving this topic as a discussion item without including it in the procedure manual.

Ryan stated that the policy and procedure manual can be changed by the next council. He thinks it is good to have this discussion for the purpose of legislative history and obtaining a sense of council on what should be done relative to presidents making motions. The discussion raises the awareness of members of council and council presidents, and they should be guided accordingly.

Pfeifer is opposed to placing encumbrances on any member of this council. The president is allowed to vote. Traditionally, it probably makes good sense if the chair does not offer a motion.

Craig stated that he views his role as president as presiding over the meeting. He does not think any president should forego the right to make a motion or champion his or her cause. A president should demonstrate leadership, and that may entail making a motion from time to time. Craig remarked that he has used this prerogative sparingly as have most council presidents. It is the sense of Council that it be used infrequently. He noted that every motion needs to be seconded and have the approval of the majority of council.

Ryan stated that the Council loosely follows Roberts Rules of Order. To strictly follow Roberts Rules would hamper discussion of this Council. Ryan stated that there are ways for a council president to make a motion within the rules.

If a president feels strongly about an issue, he or she can say that they wish to relinquish the chair for that item to the president pro-tem and be seated as a council person before making a motion. The council president could also say that he or she would entertain a motion and then state that motion after listening to the discussion.

According to Roberts Rules of Order, the president or presiding officer entertains a motion. It is seconded. The presiding officer then restates the motion before it can be acted upon. Ryan commented that it may be unseemly to have the president offer a motion, obtain a second, and then restate his or her motion.

Kennedy believes that it is the right of anyone who is elected to make a motion. It has been her position that the best practice is for the president to hand off the chair to the president pro-tem and be seated as a council person before making a motion. Kennedy sees no reason for any changes in the policy and procedure manual or in the Charter.

Sharon Tischler of 21415 Virmar Court stated that people vote for seven members of Council. A council president is selected by the members of council. She would not like to think that someone serving as president is not allowed to express his or her opinion or come forward with leadership on a particular item. Citizens who vote for their council candidate want their leaders to participate and move the community forward.

APPROVE SPECIAL ASSESSMENT DISTRICT PETITION LANGUAGE

Stearn stated that there were a couple of occasions this year when a group of residents came before this body with a petition asking Council to take action to establish a special assessment district for road paving. The wording on the petition has been questioned. There are members of Council who would like to see a higher level of financial commitment from the people who sign the petition before money is spent on an engineering study that may or may not result in a paved road. For this reason, Stearn asked Spallasso to draft language that can be used on all petitions requesting special assessments districts.

Stearn asked for Council discussion on the following sample petition language:

We the undersigned property owners of Supervisor's Berkshire Estates Plat on Stafford Road petition the Village of Beverly Hills to establish a special assessment district for the purpose of paving Stafford Road per current standards adopted by the Village Council. The undersigned understand and accept the financial responsibility for the improvements.

Downey expressed the view that a resident would be more likely to consider a petition that included a rough cost estimate for an improvement. The proposed petition language says that the resident understands and accepts the financial responsibility.

Kennedy suggested using a percentage of the total cost rather than a dollar amount in the petition.

Hanlin stated that a rough estimate prepared by administration could be misconstrued or used inappropriately. Cost estimates are not available until after an engineering study is prepared and unit prices are obtained. It was noted that the percentage of the Village's participation varies depending on the project and the direction of Council.

Ryan added that there are two public hearings held after a petition is received and verified. There is a necessity hearing at which time Council decides whether to proceed with the project. The second hearing gives the affected property owners the opportunity to be heard on the amount that they will be assessed. Once the area residents send a petition to Council, it is up to that Council to determine whether to proceed with the project.

Council discussed the proposed language. Members of Council are reluctant to proceed with an engineering study if they are not assured that the area residents are committed to the project.

Ryan clarified that the cost of the engineering and studies is included in the total special assessment district cost if the project goes forward. A special assessment can be levied for a benefit received. Residents cannot be billed for an engineering study if the Village does not proceed with the improvement.

Stearn remarked that he is looking for simple language to be inserted on the petition that informs the property owners that they will have to pay for the improvement if Council goes ahead with the project. If the proposed language is not appropriate, he asked that alternate language be suggested.

After further discussion, Stearn asked to withdraw discussion of this agenda item until Spallasso is present to assist in the deliberation.

APPOINT OFFICIAL REPRESENTATIVE AND ALTERNATE TO MICHIGAN MUNICIPAL LEAGUE ANNUAL BUSINESS MEETING

MOTION by Kennedy, supported by Walsh, to appoint Dorothy Pfeifer as the official representative of the Village of Beverly Hills at the Michigan Municipal League annual convention on Mackinac Island, September 28-30, 2000.

Motion passes unanimously.

An alternate representative was not appointed.

APPROVAL OF BILLS

MOTION by Pfeifer, supported by Walsh, that the bills from a period of 7/18/2000 through 8/07/2000 be approved for payment in the following amounts:

\$246,408.78	General Fund
10,928.31	Major Road Fund
8,559.61	Local Road Fund
300.00	Drug Law Enforcement Fund
23,813.97	Dedicated Millage
144,672.08	Water/Sewer Operation Fund
524.50	Water/Sewer Improvement Fund
<u>1,193.48</u>	Trust & Agency Fund
<u>\$436,400.73</u>	Total

Questions on the bills were addressed by administration.

Motion passes unanimously.

LIAISONS REPORT

Stearn stated that there was another successful concert in the park on Sunday, July 23 with a great performance by Bobby Lewis and the Crackerjack Band. The next concert on Sunday, August 27 at 4:00 p.m. will feature the Birmingham Concert Band.

Stearn informed the public that Beverly Hills did not receive a state DNR grant for park improvements. The Village went further in the grant application process than it ever has. Stearn commended Stan Pasiaka for his work in preparing the grant application. The Village has received valuable information on how to reapply for Clean Michigan Initiative grant money in September.

Munguia commented on a historical newspaper clipping received from a member of the audience prior to the Council meeting.

Pfeifer stated that the Finance Committee will meet on August 15 at 7:00 p.m. Pfeifer informed Council that the videotaping of the Village's Sunday concert series was included in the Request for Proposal for Cable Access Management.

Pfeifer asked Hanlin if there has been any further discussion with the Cablecasting Board about the Village housing the mobile van for the consortium. Hanlin responded that she had a meeting with the chair of the Cablecasting Board and the City Manager of Birmingham. The matter is unresolved at this point.

Downey understands that the Planning Board did not have a liaison or alternate liaison at its last meeting. He apologized for not being in attendance as the alternate liaison.

Walsh stated that he was out of town and could not attend the last Planning Board meeting. He announced that there will be an Infrastructure Committee meeting on Monday, August 14 at 5:30 p.m. in the Village municipal building.

Kennedy stated that the Retirement Board will hold its regularly scheduled meeting on Tuesday, August 15 at 7:30 p.m.

MANAGER'S REPORT

Hanlin stated that Bob Belaustegui has done a great job on the Village web site with the assistance of Pasioka and Marshall. The entire staff is enthusiastic about the web site. There are 333 pages and 348 graphics on this web site. It is a work in progress. Hanlin stated that she will be coming to Council with a request for technology upgrades that Belaustegui has helped to facilitate.

Hanlin asked Ryan to address the topic of Electric Franchise Ordinances.

Ryan informed Council that the Village will be receiving requests for energy franchise agreements. Council has received copies of two electric franchise ordinances for its review. Franchise agreements will be sought by DTE Energy, which is a parent of Detroit Edison, and CMS Energy. Ryan commented that the government is trying to deregulate to bring more cost savings to consumers. These companies can buy and sell energy in the open market and resend it through the existing infrastructure to consumers whether it is business, industrial or residential. Since these electric franchise ordinances are revocable at the will of the Council, they do not need approval by the voters.

A first reading of the electric franchise ordinances could be scheduled for the next Council meeting. The Village Charter states that no ordinance can take effect until the ordinance has been placed on the table and available for public inspection for 28 days. The ordinance will sit for 28 days before it is brought back for a second reading. Council questions were addressed by Ryan.

Craig thanked administration for the additional information packet forwarded to Council this week.

PUBLIC COMMENTS

Tom Bourne of 16100 Buckingham informed Council that over the weekend some Village residents received traffic tickets for passing through Royal Oak south of 14 Mile Road coming from Woodward. Signs are posted saying "local traffic only" because of the construction on 14 Mile Road. He suggested that the Village post similar signs and issue tickets to residents from other communities who pass through the Village.

The suggestion was made that the Director of Public Safety or Village Manager contact officials from the City of Royal Oak about issuing tickets to Beverly Hills residents who live in that area. Hanlin stated that she and Director Woodard will handle this appropriately.

Sharon Tischler of 21415 Virmar Court commented on the procedure for contesting a traffic ticket. She was informed that the municipality does not have to pay court costs if a ticket is dismissed.

COUNCIL COMMENTS

Pfeifer reminded everyone to vote in the primary election tomorrow.

Stearn asked Council members to attempt to draft acceptable language for a petition requesting Council to establish a special assessment district.

Kennedy thanked the people who participated in the success of the concert in the park on July 23. She congratulated the newly elected chair of the Zoning Board of Appeals, MaryAnn Verdi Hus and Vice-Chair Jim Kamp. Fox was elected as chairperson of the Planning Board with Dave Domzal serving as Vice-Chairperson. She thanked Borowski and Belaustegui for the great job they have done on the Planning Board for the past couple of years as chair and vice-chair.

Kennedy stated that she is impressed with the Village's web site. Bob Belaustegui has donated his expertise and countless hours to develop a world class web site.

Downey is pleased that e-mail addresses are included in the Council and board rosters. He stated that the Village web site is fabulous and urged residents to look at all the information on the site. Downey commented that he appreciates the written updates that Council received from administration.

Downey mentioned that the circulation pattern in the Bed Bath & Beyond parking lot is confusing and leaves something to be desired.

Munguia commented that the web site is impressive. He is in favor of posting meeting minutes on the web site. He mentioned that, although the minutes included a disclaimer, the July 17 Council meeting minutes were posted before being approved by Council.

Munguia commended administration for the improved look of the municipal building. He is looking forward to further improvements to the sign and landscaping.

MOTION by Kennedy, supported by Pfeifer, to adjourn the meeting at 10:24 p.m.

Motion passes unanimously.

Andrew Craig
Council President

Ellen E. Marshall
Village Clerk

