



Building Department
 18500 W. 13 Mile Road
 Beverly Hills, MI 48025
 248-646-6404
 www.villagebeverlyhills.com

Landlord License Application

ADDRESS OF RENTAL PROPERTY _____

- SINGLE FAMILY \$125 MULTI-UNIT (see fee schedule at bottom)

Please be advised, Village of Beverly Hills Municipal Code Chapter 44 states:

Section 03 It is the duty of every landlord to acquire a landlord license from the building department before allowing any person or persons to occupy a rental unit. A separate license is required for each rental property. A landlord shall be licensed with the Village to be entitled to rent and/or to evict tenants and/or occupants residing and/or located on the premises.

Section 05 (A) The building official shall issue a license under this division if:

- (1) The applicant's property is not in violation of any ordinance of the Village; and
 - (2) The applicant provides a full legal description of all parcels of property he or she rents.
- (B) The building official is hereby empowered to revoke a license issued under this division if it is discovered that the applicant has either:
- (1) Misrepresented himself or herself or the state of the property; or
 - (2) His or her property is or becomes violative of any of the ordinances of the Village; and the building official has given a 30 day notice to cure to the property owner/tenant, which cure has not been effective after the expiration of the 30 day cure.

I acknowledge that the information contained herein is true. I understand that all residential non-owner occupied properties located within the Village of Beverly Hills are required to be licensed and failure to license could result in issuance of Civil Infraction Tickets and/or arraignment in the 46th District Court.

SECTION #1 – PROPERTY OWNER INFORMATION (PLEASE PRINT) – THIS SECTION MUST BE COMPLETED FOR PROCESSING IF PROPERTY IS OWNED BY A CORPORATION, LLC, OR TRUST, YOU MUST ALSO COMPLETE SECTION #2

OWNER NAME		DRIVERS LICENSE NO. (LEAVE BLANK IF OWNER IS CORPORATION, LLC OR TRUST)		
OWNER MAILING ADDRESS		CITY	STATE	ZIP CODE
OWNER BUSINESS TELEPHONE NUMBER ())	OWNER HOME TELEPHONE NUMBER ())	OWNER CELL PHONE NUMBER ())		
OWNER SIGNATURE			DATE	

SECTION #2 – CORPORATION, LLC, OR TRUST (PLEASE PRINT)

NAME OF RESIDENT AGENT OR TRUSTEE		RESIDENT AGENT/TRUSTEE DRIVERS LICENSE NO.		
RESIDENT AGENT/TRUSTEE ADDRESS		CITY	STATE	ZIP CODE
BUSINESS TELEPHONE NUMBER ())	FAX NUMBER ())	ADDITIONAL CONTACT NUMBER (optional) ())		
RESIDENT AGENT/TRUSTEE SIGNATURE			DATE	

MULTIPLE UNIT FEES: DO NOT USE THIS FORMULA IF RENTAL PROPERTY IS A SINGLE FAMILY HOME

First Unit	\$125	\$	125
Number of Units _____ X	\$50 per unit =	\$	_____
Total Charge		\$	_____